



Submitted to the
Kansas Division of Purchases

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Confidentiality Statement

This proposal includes proprietary information that shall not be duplicated, used, or disclosed outside of the Evaluation Procurement Committee—in whole or in part—for any purpose other than evaluating this proposal. This information is deemed proprietary because it contains pricing and confidential corporate information that is of critical value to West in a highly competitive market.

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Proposal Overview

West is pleased to provide this proposal to the Kansas Division of Purchases for a master Westlaw contract pursuant to which West would provide Westlaw, West's premier computer-assisted legal research service, to Kansas state agencies requiring this service at very cost-effective pricing. Pursuant to this proposal, West is proposing two (2) separate pricing options for review and consideration, including:

- Option 1: All Primary Law Library
- Option 2: Kansas WestlawPRO Plus with KeyCite Library

Please see the following page for a comparison chart illustrating the primary differences in terms of the content offered for each of these options.

Our proposal also includes separately priced add on libraries, which may be purchased in addition to the three options set forth above, to meet individual state agencies' needs.

Since the established content sets may not meet all state agencies needs, West has incorporated into our proposal the flexibility to work with individual state agencies as necessary to develop custom content offerings and agency specific pricing to better satisfy individual agencies' research needs.

CONTENT COMPARISON CHART

Proposed Content	Option 1 All Primary	Option 2 Kansas Pro Plus
Cases and Judicial Materials		
▪ Kansas Cases	✓	✓
▪ Tenth Circuit Court of Appeals Cases	✓	✓
▪ U.S. District Court Decisions for CO, KS, NM, OK, UT, and WY	✓	✓
▪ All Federal Cases	✓	
▪ All 50 State Cases	✓	
Statutes and Legislative Materials		
▪ Kansas Statutes (annotated and unannotated)	✓	✓
▪ Kansas Court Rules and Orders	✓	✓
▪ USCA	✓	✓
▪ United States Public Laws	✓	✓
▪ Federal Court Rules and Orders	✓	✓
▪ All 50 State Statutes	✓	
Administrative Law and Regulations		
▪ Kansas Administrative Code	✓	✓
▪ Kansas Attorney General Opinions	✓	✓
▪ Code of Federal Regulations	✓	
▪ Federal Register	✓	
▪ U.S. Attorney General Opinions	✓	
▪ Federal Administrative Materials	✓	
▪ Presidential Documents	✓	✓
Law Reviews and Journals		
▪ Kansas Law Reviews and Journals	✓	✓
▪ National Law Reviews and Journals	✓	

Option 1—All Primary Law Library

The All Primary Library provides access to Federal and state case law, statutes, administrative materials, forms, and West's legal directory in a single, integrated research tool.

- **Case and Judicial Materials**

- **Federal.** Westlaw has complete coverage of all published Federal case law, as well as many unpublished opinions. Cases appear as officially published and contain West's editorial enhancements. Examples of West's Federal case law databases include U.S. Supreme Court cases, U.S. Court of Appeals cases, U.S. District Court cases, Tax Court cases, and Bankruptcy Court cases.
- **State.** Westlaw has complete case law coverage for all state court opinions published in West's National Reporter System®. Westlaw also contains many unpublished state appellate court opinions and selected state trial court opinions.

- **Statutes and Legislative Materials**

- **Federal.** Westlaw has complete coverage of current Federal statutes and archival statutes back to 1990. West's Federal statutes databases include the *United States Code Annotated*, which contains annotations to the United States Code, as well as court rules, appendices, and the Popular Name Table.
- **State.** Westlaw has annotated statutes for all 50 states, the District of Columbia, Guam, Puerto Rico, and the Virgin Islands. Statute databases without annotations are also available.

- **Administrative Law and Regulations**

- **Federal.** Westlaw provides extensive coverage of Federal administrative rules and regulations, including documents from all 50 titles in the Code of Federal Regulations and recent changes; documents from the Federal Register; and other administrative and executive materials such as comptroller general decisions, U.S. attorney general opinions, and presidential documents.
- **State.** Westlaw has the administrative codes for all 50 states and the District of Columbia; no other online information resource provides this level of coverage. Other available administrative materials include: attorney general opinions, workers' compensation decisions, and insurance and environmental regulations.

- **Law Reviews and Journals.** Westlaw provides access to the most respected law reviews, law journals, and other professional legal publications. Full-text coverage extends back to the early 1980s for the top law reviews and journals. The Harvard law Review contains full coverage of all content back to 1949.

Option 2—Kansas Pro Plus with KeyCite All Library

The Kansas Pro Plus with KeyCite All Library provides access to Kansas and Federal materials, including the following:

KANSAS CASE LAW

Westlaw has case law coverage for all state court opinions published in West's National Reporter System. Westlaw provides databases specific to Kansas cases and headnotes, as well as many topical databases.

STATUTES AND COURT RULES

Westlaw has annotated statutes for Kansas, as well as statute databases without annotations. Topical statute databases are available, such as environmental, health and safety statutes and criminal justice statutes. Westlaw also provides access to Kansas court rules and orders.

LEGISLATIVE SERVICE

- Kansas Legislative Service (KS-LEGIS)
- Historical Legislative Service (KS-LEGIS-OLD)

ADMINISTRATIVE SERVICE

Westlaw provides access to the Kansas administrative code, as well as other administrative materials such as the Kansas Attorney General opinions.

INSURANCE MATERIALS

The Kansas Pro Plus Library provides access to insurance-related materials, such as insurance cases, statutes, administrative codes, and insurance bulletins.

SPECIALIZED DATABASES

- Kansas Corporate Records and Business Registrations (CORP-KS)
- West's Legal Directory—Kansas (WLD-KS)

JOURNALS AND LAW REVIEWS

- Journals and Law Reviews Combined (KS-JLR)
- Journal of the Kansas Bar Association (JKSBA)
- Kansas Journal of Law and Public Policy (KSJLPP)
- University of Kansas Law Review (UKSLR)
- Washburn Law Journal (WBNLJ)

FEDERAL INFORMATION

- **Case Law.** Examples of West's Federal case law databases include U.S. Supreme Court decisions, Tenth Circuit Court of Appeals decisions, and U.S. District Court decisions for Colorado, Kansas, New Mexico, Oklahoma, Utah, and Wyoming.
- **Statutes.** Westlaw has complete coverage of current Federal statutes and archival statutes back to 1990. West's Federal statutes databases include the United States Code Annotated (USCA), the un-annotated United States Code (USC), United States Public Laws, and Federal court rules and orders.
- **U.S. Code Congressional & Administrative News.** Westlaw provides access to the U.S. Code Congressional & Administrative News, Congressional Session Highlights, legislative history information, and presidential proclamations and orders.

Optional Separately Priced Add On Libraries

In addition to the three content sets described above (Westlaw, Kansas PRO Plus with KeyCite All Library, and Kansas PRO with KeyCite All Library), West is also pleased to offer to Kansas state agencies access to the optional add on libraries described below. Please see West's pricing proposal for pricing information for each of these libraries.

ALL AMJUR LIBRARY

The American Jurisprudence Library products provide fast, authoritative answers to many aspects of civil, criminal, substantive, and procedural law.

- **American Jurisprudence 2d (AMJUR)** contains the full text of American Jurisprudence 2d, the leading law encyclopedia, which provides comprehensive and authoritative analysis of all fields of state and Federal law. AMJUR contains more than 440 separate titles on a broad range of legal topics.
- **Am Jur Proof of Facts** contains articles by legal, scientific, and medical experts that can help researchers prepare for a case.
- **Am Jur Trials** provides access to articles showcasing successful techniques and strategies, drawn from actual cases.
- **AmJur Pleadings and Practice Forms Annotated.** This database provides access to the full text of American Jurisprudence Pleading and Practice Forms Annotated, a comprehensive set of state and Federal pleading and practice forms arranged alphabetically by titles that generally correspond to those found in American Jurisprudence 2d.

AMERICAN JURISPRUDENCE 2D (AMJUR)

AMJUR contains the full text of American Jurisprudence 2d, the leading law encyclopedia, which provides authoritative answers to any aspect of civil, criminal, substantive, and procedural law. Cases, statutes, and regulations from all 50 states and Federal courts are researched and analyzed to create Am Jur articles. These articles quickly illustrate the underlying principles and present researchers with a range of arguments and authorities. Each article clearly examines not only the point of law, but also the spirit and intent of the courts in construing the law, and the legislature's intent in enacting and amending the law. AMJUR contains more than 440 separate titles on a broad range of legal topics.

AMERICAN LAW REPORTS (ALR)

ALR is one of the leading case-finding tools in America. It is a continuing series of articles that collect and analyze every court case decided on a particular point of law.

Written by West attorney-editors, each ALR article provides a careful analysis of a specific legal issue, beginning with a detailed discussion of guiding legal principles, followed by distinctions, exceptions, applications, and contrary approaches. Each ALR article shows explicitly and impartially which cases are controlling and explains why. Cases from every jurisdiction that have taken a position on the point are cited, and these cases are arranged according to jurisdiction to make it easy to find local authority. Along with critical case citations, ALR provides references to statutes, digests, texts, treatises, law reviews, and legal encyclopedias. ALR articles also analyze factual distinctions among cases.

Only on Westlaw is ALR deeply linked to case law and related documents, including briefs and pleadings. One search in ALR yields comprehensive results with accuracy lawyers can trust, including related analysis through ResultsPlus, the West Key Number System, and KeyCite.

The complete ALR on Westlaw includes ALR First, ALR Digest, and the new ALR Index, resources that aren't available on other online research services.

FEATURES AND BENEFITS

- ALR annotations cover a wide variety of practical, contemporary legal issues that apply to your practice.
- ALR annotations collect and analyze all the case law on an issue giving you the one on-point case you need from your jurisdiction to prove your point.
- ALR annotations look at all sides of an issue so you can prepare the best argument for your client—and for your opponents' arguments.
- ALR annotations are updated continually to ensure your answers are always current.
- ALR articles are written by attorneys with demonstrated abilities to thoroughly research, analyze, and organize case law.
- The ALR Index, **available exclusively on Westlaw**, covers the complete ALR series. It provides a single source to identify all ALR annotations related to a specific issue.

CORPUS JURIS SECUNDUM (CJS)

CJS helps researchers understand unfamiliar areas of law by providing links to cases, statutes, regulations, West key Numbers, Restatements of the Law, and more. CJS covers the full breadth and depth of the law and is cited to tens of thousands times by the courts. It provides quick overviews of topics with Black Letter Summaries and is also fully integrated with the West Key Number System.

ALL ANALYTICAL LIBRARY

The All Analytical Library combines expert legal analysis with forms, jury instructions, and more. This collection of titles helps researchers quickly review specific points in familiar areas of law and cover unfamiliar ground with confidence and speed. This library includes several analytical sources, including the following:

- **American Law Reports (ALR).** ALR is one of the leading case-finding tools in America. It contains the full text of articles from the First, Second, Third, Fourth, Fifth, Sixth, and Federal Series. The First, Sixth, & Federal 2d Series are **Westlaw exclusives**.
- **All AMJUR Library.** The American Jurisprudence Library products provide fast, authoritative answers to many aspects of civil, criminal, substantive, and procedural law. This library provides access to American Jurisprudence 2d (AMJUR), Am Jur Proof of Facts, Am Jur Trials, and Am Jur Pleadings and Practice Forms annotated.
- **Restatement of the Law.** The Restatements of the Law are principles of black letter law distilled from case law. Westlaw's restatement databases provide a section's black letter law, reporter's notes, commentary, illustrations, and annotations in one document. First Restatements of the Law, **available exclusively on Westlaw**, are provided for several areas of law (e.g., contracts, torts). The first Restatements can help researchers trace the evolution of a law or an area of law. They also aid in the interpretation of older cases that rely on first Restatement sections.
- **Federal Practice and Procedure.** Federal Practice and Procedure, by Charles Alan Wright and Arthur R. Miller, is the definitive treatise on practicing law in the Federal courts.
- **Causes of Action.** Articles on virtually every type of civil action. *Causes of Action* provides detailed legal analysis to assess whether a client has a case or defense that will hold up in court.
- **Forms.** West's Federal Forms provide litigation-tested Federal procedural forms with accompanying commentary for use in civil and criminal litigation. Federal Procedural Forms provides practice-tested, up-to-date Federal forms.

- **Jury Instructions.** The Federal Jury Practice and Instructions, 5th provides background information, commentary, model/pattern instructions and citations that help practitioners tailor jury instructions to fit their case.
- **Law Reviews and Journals.** Westlaw provides access to more than 1,200 of the most respected law reviews, law journals, and other professional legal publications. Full-text coverage extends back to the early 1980s for the top law reviews and journals. The Harvard Law Review contains full coverage of all content back to 1949.

ALL FORMS LIBRARY

The All Forms Library combines all Westlaw national and state-specific forms databases, including legal and business, transactional, litigation, pleading and practice and statutory forms. Please see Exhibit 1 for a listing of the databases included in this library.

LAW REVIEWS AND JOURNALS

Westlaw provides access to more than 1,200 of the most respected law reviews, law journals, and other professional legal publications. Full-text coverage extends back to the early 1980s for the top law reviews and journals. The Harvard law Review contains full coverage of all content back to 1949. Kansas-specific law reviews and journals included in this add-on package are as follows:

Database Name	Identifier
Journal of the Kansas Bar Association	JKSBA
Kansas Journal of Law and Public Policy	KSJLPP
Kansas Journals and Law Reviews	KS-JLR
University of Kansas Law Review	UKSLR
Washburn Law Journal	WBNLJ

BANKRUPTCY PREMIER

It includes all bankruptcy related treatises, as well as the Norton Bankruptcy Library on Westlaw®. You also receive bankruptcy law reviews, and journals; Uniform Commercial Code resources; and news from major financial newspapers and magazines.

COUCH ON INSURANCE

Couch on Insurance 3d provides a comprehensive discussion on all types of insurance, including:

- Life and Health
- Liability and Indemnity
- Governmental Life and Disability
- Property and Automobile
- Reinsurance, Annuities and ERISA
- Marine and Fire

50 STATE SURVEYS: REGULATIONS

Westlaw 50 State Surveys: Regulations provides quick access to content that allows users to make basic state-by-state comparisons of the regulations covering certain topics in every state. Surveys include a general summary suggesting factors to consider in the analysis and a list of linked, relevant regulations. Content includes West developed surveys on such topics as Blue Sky Laws, Employment, Insurance, and Health Care.

50 STATE SURVEYS: STATUTES

Westlaw 50 State Surveys: Statutes provides quick access to content that allows users to make basic state-by-state comparisons of the statutes covering certain topics in every state. Surveys include a general summary suggesting factors to consider in the analysis and a list of linked, relevant statutes. Content includes West developed surveys on such topics as Blue Sky Laws, Banking, Business Organizations, Civil Laws, Criminal Laws, Education, Employment, Environment, Financial Services, Health Care, Insurance, Tax, and Utilities/Telecommunications.

ALL STATE AND FEDERAL BRIEFS

This library provides access to appellate briefs filed in the following courts: U.S. Supreme Court, U.S. Tax Court, U.S. courts of appeals, and state courts in 50 states.

KANSAS BRIEFS AND CIVIL FILINGS

This library provides access to briefs filed in the Kansas Supreme Court and briefs of interest to family law practitioners. It includes pleadings, motions, memoranda, and jury instructions from the Kansas state trial courts. This collection contains a selection of documents that include cases with heavily litigated topics, high value cases, and cases with jury verdicts or settlements.

KANSAS BRIEFS AND CIVIL FILINGS PLUS

This library provides access to appellate briefs filed in Kansas state courts and Federal briefs from the U.S. Court of Appeals for the Tenth Circuit and U.S. Supreme Court. It provides selected trial pleadings, motions, memoranda, and jury instructions from Kansas state courts, as well as pleadings, motions, and memoranda from U.S. district and bankruptcy courts within the jurisdiction of the Tenth Circuit.

KANSAS CIVIL PLEADINGS, MOTIONS AND MEMORANDA

This library provides selected state court trial pleadings, motions, and memoranda. Coverage begins with 2003. Trial court filings provide ideas, strategies, and insight to show how attorneys in previous cases pled and argued cases. A search template makes it easy to retrieve filings by party name, attorney name, or by key terms. Trial court filings are heavily linked to related Westlaw content—just click to retrieve related filings and documents.

KANSAS EFORMS—COURTS AND AGENCIES PLUS

This product provides access to various official Kansas agency and court forms and Federal court forms. All forms are fielded and can be completed online.

Full text of state and local court forms from courts of limited jurisdiction, courts of general jurisdiction, courts of intermediate appellate jurisdiction, if any, and the court of last resort, as well as state agency forms is included. Forms can be viewed in PDF format and can be completed and printed for filing. Adobe(R) LiveCycle(TM) Reader(R) Extensions also allow users to save completed forms, as well as add digital notes, stamps, and signatures to the form.

EXPERT TESTIMONY

Expert Testimony provides access to state and Federal court records across the country to help users identify the experts they need. This library also provides links to experts' sworn affidavits, reports, depositions and trial testimony to get a complete picture of who they are and how they were used. The library may be used to

- Find and verify experts by area of expertise, case type, or jurisdiction
- Gain insight into how an expert has testified in trial or deposition
- Validate an expert's performance
- Find weaknesses in an expert's testimony
- Save time researching an expert
- View verdicts and settlements in an expert's prior cases

Expert Testimony includes the following:

- Expert depositions – Full-text and partial testimony provided by an expert in a deposition; filed with the court
- Expert trial transcripts – Full-text and partial testimony provided by an expert in trial; part of the court record
- Affidavits – Sworn statements identifying factual matters that the expert is competent to testify for, and submitted into the trial as evidence
- Reports – An expert's factual compilation submitted as evidence to refute or support an issue in the case

Expert witness information may be accessed from one easy search. Expert Testimony filings are editorially enhanced for searching and classification, allowing users to narrow their search for an expert by one of more than 200 areas of expertise, or by case type. Additional search options allow users to narrow their query by who was represented (plaintiff or defendant), and jurisdiction (select from Federal, state, or both), or additional search terms.

MULTI-STATE LEGISLATIVE HISTORY

The Multi-state Legislative History Library on Westlaw will save the researcher hours, or days, of research time by gathering information about a law's creation, adoption, amendment and other significant facts into a single, easily

accessible source. In addition, it will help the practitioner interpret the true intent and meaning of the statute to support their legal arguments.

This library may be used to

- Determine whether a statute supports or hinders a civil litigation claim
- Assess if a regulation authorized by a statute exceeds the statute's authority
- Track text changes throughout a legislative session up to and including the final approved text
- Review pending legislation from different state legislatures

KANSAS LEGISLATIVE HISTORY

The Kansas Legislative History Library on Westlaw will save the researcher hours, or days, of research time by gathering information about a law's creation, adoption, amendment and other significant facts into a single, easily accessible source. This information will help the practitioner interpret the true intent and meaning of the statute to support their legal arguments. This Library provides access to bill titles, the date a bill was introduced, House and Senate reports, committee reports, floor testimony, and each draft of a bill from initiation to passage.

STATENET—BILL AND REGULATION TRACKING FEDERAL PLUS ALL 50 STATES

For researchers who need to track bills and regulations while they are in process, this product combines comprehensive Federal and state coverage. It has never been easier to track status of pending legislation and regulations, follow legislation through the entire process, scan legislative and regulatory proposals and enactments, access information that supports legislation and regulations, gather background on proponents, opponents, witnesses, and nominees. This library provides access to summaries and full text of bills, archives, and statutes. Highlights include the ability to choose Federal and single-state or multi-state coverage and alerts that allow one to stay current on developments in specific industries.

KANSAS CONSTRUCTION PRACTITIONER CORE

Practitioners doing either construction transactional or litigation work will have access to the best resources available including Bruner and O'Connor on Construction Law, Anderson's American Law Of Zoning, a forms finder tool, news, and current developments.

CRIMINAL LITIGATION SPECIALIST

This library provides criminal practitioners with the in-depth, national analytical resources and practice guidance they need to successfully prosecute their cases and advise their clients. Databases in this library include the following:

AMCRLR	American Criminal Law Review	CRPMAN	Criminal Practice Manual
AMJCRL	American Journal of Criminal Law	CRPREPORT	Criminal Practice Report
CACONF	California Confessions Law	CYBERCRLR	Cybercrime Law Report
CACRIMLAW	Levenson and Ricciardulli, California Criminal Law	DDLAWLET	Drinking and Driving Law Letter
CACRIMMJIS	California Criminal Practice: Motions, Jury Instructions, and Sentencing	DDTRIALNB	Drinking/Driving Trial Notebook
CACRIMPRO	California Criminal Procedure	DRNKDRIVING	Drinking/Driving Litigation: Criminal and Civil
CAPDEFJ	Capital Defense Journal	DRNKDRIVING-FST	Drinking/Driving Litigation—Field Sobriety Tests
CASEARCH	California Caskey Search and Seizure	FEDPCREM	Federal Postconviction Remedies Handbook
CHAMP	Champion	FEDTRHB-CRIM	Federal Trial Handbook: Criminal, Fourth Edition
CJ-SPECIALIST	Criminal Litigation Specialist Multibase	FLJUR-CRIM	Florida Jurisprudence: Criminal
CMCRF	Complete Manual of Criminal Forms	FLPP-CRIM	Florida Pleading and Practice: Criminal
CONRTACC	Constitutional Rights of the Accused	FPP-CRIM	Federal Practice and Procedure (Wright and Miller)—Criminal
COPRAC-CPP	Colorado Practice Series: Criminal Practice and Procedure	FSLP	Federal Sentencing Law and Practice
CPLIST	Criminal Procedure Checklists, Fifth Amendment and Sixth Amendment	GACRIMOFDF	Kurtz Criminal Offenses and Defenses in Georgia
CRDEFB	Everytrial Criminal Defense Resource Book	GACRMTRIAL	Georgia Criminal Trial Practice
CRIMEJ	Crime and Justice	GACRMTLRFM	Daniel's Georgia Criminal Trial Practice Forms
CRIMEVID	Wharton's Criminal Evidence	GAPROC-CRIM	Georgia Procedure—Criminal
CRIMLAW	Wharton's Criminal Law	HCCNY	Handling a Criminal Case in New York
CRIMLAWBUL	Criminal Law Bulletin	HDWINY	Handling the DWI Case in New York
CRIMLAWNY	Criminal Law in New York	HDWINY-CH	Handling the DWI Case in New York—Chemical and Field Testing
CRIMLF	Criminal Law Forum	ILLP-CRIM	Illinois Law and Practice: Criminal
CRIMLWNEWS	Criminal Law News	ILPRAC-CPP	Illinois Practice Series: Criminal Practice and Procedure
CRIMPRHB	Criminal Procedure Handbook	INASCNSL	Ineffective Assistance of Counsel
CRIMPROC	Criminal Procedure	INPRAC-CPP	Indiana Practice Series: Criminal Procedure Pretrial
CRLDEF	Criminal Law Defenses	INPRAC-CPT	Indiana Practice Series: Criminal Procedure Trial
CRPGUIDE	Criminal Practice Guides		

INTOX	Intoxication Test Evidence	PRCRIMDEF	Professional Responsibility in Criminal Defense Practice
JCRLC	Journal of Criminal Law and Criminology	PROSC	Prosecutor
KYPRAC-CRP	Kentucky Practice—Criminal Practice and Procedure	QNLNALB	Arrest Law Bulletin
KYPRAC-SCL	Kentucky Practice—Substantive Criminal Law	QNLNCCT	Computer Crime and Technology in Law Enforcement
LACRIMTRIAL	Louisiana Criminal Trial Practice	QNLNHRC	HR Compliance Law Bulletin
LACRIMTRLFRM	Louisiana Criminal Trial Practice Formulary	QNLNISL	Investigative Stops Law Bulletin
MAPRAC-CDM	Massachusetts Practice Series: Criminal Defense Motions	QNLNLBL	Landlord's Bottom Line Bulletin
MAPRAC-CL	Massachusetts Practice Series: Criminal Law	QNLNLE-ALL	Quinlan Law Enforcement Multibase
MAPRAC-CPP	Massachusetts Practice Series: Criminal Practice and Procedure	QNLNLEE	Law Enforcement Employment Bulletin
MAPRAC-CRIMLIT	Massachusetts Practice Series: Criminal Litigation Combined	QNLNLTL	Landlord Tenant Law Bulletin
MDCONF	Maryland Law of Confessions	QNLNNBDVP	National Bulletin On Domestic Violence Prevention
MICRIM	Michigan Criminal Law and Procedure with Forms 2d—Texts	QNLNNL	Narcotics Law Bulletin
MICRIMLP	Gillespie Michigan Criminal Law and Procedure with Forms 2d	QNLNPDD	Police Department Disciplinary Bulletin
MICRIMLP-DUI	Gillespie Michigan Criminal Law and Procedure: DUI	QNLNSDBR	School District Budget Report
MICRIMPD	Michigan Criminal Law and Procedure with Forms 2d—Practice Deskbook	QNLNSSL	Search and Seizure Bulletin
MICRIMSS	Michigan Criminal Law and Procedure with Forms 2d—Search and Seizure	REVERRCR	Avoiding Reversible Error in Criminal Cases
MICRP-CRIM	Michigan Court Rules Practice—Criminal	RTSJUVEN	Rights of Juveniles
MNPRAC-CLP	Minnesota Practice Series: Criminal Law and Procedure	SEARCHSZR	Search and Seizure: A Treatise on the Fourth Amendment
MNPRAC-CRIMLIT	Minnesota Practice Series: Criminal Litigation Combined	SPP-CRIM	Standard Pennsylvania Practice: Criminal Practice and Procedure
MOPRAC-CRIMLIT	Missouri Practice Series: Criminal Litigation Combined	SRCHWARLAW	Search Warrant Law Deskbook
NCRIMLR	New Criminal Law Review	SSLIST	Search and Seizure Checklists
NENGJCCC	New England Journal on Criminal and Civil Confinement	TNCROFFD	Tennessee Handbook Series: Criminal Offenses and Defenses in Tennessee
NJPRACT-CL	New Jersey Practice Series: Criminal Law	TNCTP	Tennessee Criminal Trial Practice
NJPRACT-CPP	New Jersey Practice Series: Criminal Practice and Procedure	TNDUI	DUI: The Crime and Consequences in Tennessee
NJPRACT-CRIMLIT	New Jersey Practice Series: Criminal Litigation Combined	TNDUI-CH	Tennessee DUI—Chemical and Field Testing
NYDWI	New York Driving While Intoxicated	TNPRAC-CRP	Tennessee Practice Series: Criminal Practice and Procedure
NYDWIFM	New York Driving While Intoxicated Defense Forms	TXPG-CRIM	Texas Practice Guide: Criminal Practice and Procedure
NYPRAC-CRIM	New York Practice Series: New York Criminal Law	TXPRAC-CF	Texas Practice Series: Criminal Forms and Trial Manual
NYPRAC-PCP	New York Practice Series: Pretrial Criminal Procedure	TXPRAC-CPP	Texas Practice Series: Criminal Practice and Procedure
OHASAS	Ohio Arrest, Search and Seizure	TXPRAC-CRIMLIT	Texas Practice Series: Criminal Litigation Combined
OHASAS-DUI	Ohio Arrest, Search and Seizure—Traffic Stops	TXPRAC-TCL	Texas Practice Series: Texas Criminal Law
OHCRDEF	Ohio Criminal Defense Motions	ULA-MPC	ULA Model Penal Code
OHDMVL	Ohio Domestic Violence Law	VACRIMOFDF	Criminal Offenses and Defenses in Virginia
OHDUIL	Ohio Driving Under the Influence Law	VAPRAC-CP	Virginia Practice Series: Criminal Procedure
OHDUIL-CH	Ohio Driving Under the Influence Law—Chemical and Field Testing	VAPRAC-CPF	Virginia Practice Series: Criminal Procedure Forms
OHFSL	Ohio Felony Sentencing Law	VEHSRCH	Vehicle Search Law Deskbook
OHPRAC-CRIM	Baldwin's Ohio Practice—Criminal Law	WAPRAC-CLS	Washington Practice Series: Criminal Law with Sentencing Forms
PA-CRIMLIT	Pennsylvania—Criminal Litigation Combined	WAPRAC-CPP	Washington Practice Series: Criminal Practice and Procedure
PAJUR-CRIM	Summary of Pennsylvania Jurisprudence 2d: Criminal Law	WCCR	White Collar Crime
PAPRAC-CPFC	West's Pennsylvania Practice Series: Criminal Procedure	WITCRIM	California Criminal Law
		WITCRIM-DUI	California Criminal Law: DUI
		WITCRIM-DUICH	California Criminal Law: DUI Chemical and Field Testing
		WLD-CJ	West Legal Directory—Criminal

PUBLIC UTILITIES REPORTS (PUR)

The PUR database provides convenient access to decisions, orders, and case law from public utility regulatory bodies of all 50 states and the District of Columbia. The documents are provided by Public Utilities Reports, Inc. (PUR), the leading publisher of resources for the utilities industry. PUR covers regulatory decisions pertaining to the electric, natural gas, oil, telecommunications, waste management, and water industries.

MEDICAL LITIGATOR CORE LIBRARY

Medical Litigator Core provides easy one-stop access to authoritative medical/legal information to help attorneys gain a deeper understanding of medical issues. Attorneys need medical information to: evaluate new cases, speak confidently with clients, experts, and witnesses, depose and cross-examine opposing experts, persuade insurance adjusters, judges, and juries, and prove causation, standard of care, and extent of injury. This library provides access to the following information: Medical Atlas / Images, Drug Information, Medical Reference Books, a Medical Dictionary, Medical Encyclopedias, Medline, and Cited Medline Abstracts.

HEALTH CARE ANALYTICAL

This library provides access to the following databases:

Database Identifier

FDADMIN
 HTHATRL
 HTHCFTM
 HTHLHB
 HTHLPG
 MEDFRAUD
 PCAREDM

Database Name

Food and Drug Administration
 Health Care and Antitrust Law
 Health Care Financial Transactions Manual
 Health Law Handbook
 Health Law Practice Guide
 Medicare and Medicaid Fraud and Abuse
 Patient Care Decision Making

EMPLOYMENT LIBRARY

The Employment Library includes access to the following publications:

- **Employment Coordinator.** The Employment Coordinator provides instant access to expert analysis of Federal and state laws, regulations, and cases affecting the employer/employee relationship. Topics covered in the Employment Coordinator include: benefits, compensation, employment practices, labor relations, personnel policy and administration, and workplace safety. In addition, this publication includes checklists, surveys, model forms, and plans and sample language for employee handbooks.
- **Employment Discrimination Coordinator.** The Employment Discrimination Coordinator is the most complete source of expert analysis and guidance on current Federal and state employment discrimination law. It is helpful in:
 - Recognizing types of discrimination
 - Understanding the scope of the laws
 - Learning about selection and hiring practices
 - Clarifying affirmative action
 - Assessing employment terms and conditions
 - Realizing when discharge or discipline is appropriate
 - Understanding the practices of unions, employment agencies, and other entities
 - Following administrative and court proceedings

This publication provides state-by-state coverage, highlighting key differences between state and Federal law and practice aids, including model language, plans, and practice forms.

For more information on the Employment Library, please see Exhibit 2.

MUNICIPAL PRACTITIONER NATIONAL CORE LIBRARY

This library provides access to the following databases:

- **McQuillin The Law of Municipal Corporations (MUNICORP).** The database contains the full text of the leading authority on municipal law, McQuillin Law of Municipal Corporations consisting of 30 indexed, annotated volumes that study all aspects of the law of municipal corporations, including analysis of all significant cases on essentially every critical point of law.
- **McQuillin Municipal Law Reports (MUNI-LR).** The MUNI-LR database contains a monthly newsletter, published by West that keeps researchers abreast of the latest key Federal and state court decisions affecting municipalities. Written especially for lawyers, administrators, and municipal officials, it covers the latest cases in civil rights, licensing, environmental law, FSLA issues, home rule, voting rights, taxes, zoning, public utilities, and land use. In addition to clear case summaries and analyses, the Report highlights trends, discusses statutory and regulatory developments, and includes practice tips and cross-references to McQuillin Law of Municipal Corporations.
- **McQuillin The Law of Municipal Corporations: Land Use and Zoning Practice (MUNICORP-ZONPL).** The MUNICORP-ZONPL contains selected zoning and planning materials from McQuillin The Law of Municipal Corporations, the leading authority on municipal law. Among the highlights are discussions on: The power to zone, Zoning laws, ordinances, and regulations, Areas subject to zoning, Residential, Apartment, Duplex, Multiple-Family Dwelling, Business and Industrial Zones, Subdivisions, Uses, Restrictions and Exclusions, Variances, Exceptions and Special Uses, Nonconforming Uses, Zoning Commissions, Boards of

Adjustment, Bodies, and Officials, Legislative and Administrative Procedures, Judicial and Administrative Appeals.

NEWSROOM DATABASES ON WESTLAW

Westlaw provides access to nearly 11,700 news and business information sources that offer reliable, comprehensive, and current and archival information from the United States and around the world. News and business information databases on Westlaw feature content provided by NewsRoom, as well as many additional sources of information. Whether users are looking for background understanding, in-depth research, or current awareness, the task-oriented organization of news and business resources on Westlaw via westlaw.com helps users work efficiently and effectively.

NEWS AND BUSINESS SOURCES

NewsRoom on Westlaw provides access to information sources from more than 190 countries. The information sources include the following:

- **Newspapers**—Access to nearly 200 full-text U.S. newspapers, including the *New York Times*, *San Francisco Chronicle*, and *USA Today*.
- **Wires** (e.g., Associated Press)
- **News Magazines** (e.g., *Newsweek*, *Time*, *U.S. News and World Report*)
- **Television and Radio Transcripts** (e.g., ABC, BBC, CNN, Fox, MSNBC)
- **Financial News** (e.g., CBS MarketWatch, CNBC, Thomson Financial News)
- **Business Publications** (e.g., *Business Week*, *Crain's*, *Forbes*, *Fortune*, *Money*)
- **Industry Publications**—In-depth coverage of numerous industries as reported in the specialist press for that industry. For example, *Megawatt Daily* and *Platts* (Energy), *Health Law Journal* and *New England Journal of Medicine* (Health), *Best's Review* (Insurance), *BiotechWeek* and *Information Week* (Intellectual Property), and *Wired* and *Ziff Davis* (Technology).

NewsRoom databases are updated throughout the day as information is received from the publishers. Additionally, newswires provide near real-time coverage of top stories as they break.

NEWS AND BUSINESS SEARCH FEATURES

Westlaw offers many features that help users quickly retrieve, evaluate, and refine their search results, including the following:

- **Identifying Duplicate Documents.** This feature improves search results and helps researchers save valuable time by easily indicating when documents dated within six weeks of each other have nearly the same content. Users can group or remove these duplicative results.
- **Restricting a Search to the Headline and Lead-Paragraph Fields.** In many databases containing news and business information, a single click of the mouse enables users to restrict their search to the headline and lead paragraph portions of documents. Restricting a search in this way may help users refine their research, because terms that appear in the headline or lead paragraph portion of a document are more likely to be part of the main focus of discussion.
- **Finding More Articles Like This.** The More Like This and More Like Selected Text features help researchers identify additional articles that may be related to the entire document or a portion of a document.
- **Showing/Hiding Search Terms in the Results List.** In addition to displaying the document titles retrieved by a search, users can also see in the Results List their search terms in context to help them identify relevant documents.
- **Case-Sensitive Searching.** Users can restrict their searches to all caps, some caps, or no caps to further refine their search and obtain better targeted search results.
- **Specifying Term Frequency.** Users can specify the number of times that a term must appear in a document for that document to be included in search results. This technique is especially useful when searching databases that contain information from a variety of publications (e.g., ALLNEWS), or when the search terms associated with the issue are relatively common or can be used in a variety of contexts.

More information regarding news and business information can be by visiting west.thomson.com and performing a Product Search on News.

GENERAL NEWS PAGE

Tabbed pages in westlaw.com are organizational tools that help users quickly identify and access Westlaw resources that are relevant to their particular research project. The tabbed General News page is a starting place for news and business research. This tabbed page provides access to the most commonly used news and business information research sources.



1. **Alerts.** Stay current on news and legal developments.
2. **Recent Developments.** View summaries of front page news items from the New York Times.
3. **People and Companies in the Headlines.** Easily search recent headlines for references to a person or company.
4. **Related Westlaw Tabs.** Jump to other tabs that provide access to news and business information.
5. **Get Market Information.** Retrieve current and archival stock quotes and market indices.
6. **Resources.** The Resources section displays content-specific database directory listings (e.g., Newspapers, Wire Services & Press Releases, State & Regional News, Transcripts).
7. **All News Search.** Search thousands of publications with one query.

The default resources that are available from the General News page represent only part of the full range of materials available on Westlaw. This page can be personalized by editing research options to further meet a researcher's unique needs.

WESTLAW PUBLIC RECORDS

Westlaw Public Records provides researchers with access to people locator resources, assets, adverse filings, licenses and registrations, and business and corporate records. Westlaw's collection of public records is the most comprehensive and current collection available online. It provides users with access to more than 2.2 billion well organized records, which includes more records for more states and counties than other providers.

Fill in the blank templates guide users through their research, making it easy to find the public records information they need, as well as information they may not have considered looking for (e.g., relationships among people, businesses, and assets). Westlaw is unique in providing links among related real property records and among bankruptcy filings to assist the user in finding all records easily.

LOCATING PEOPLE

Westlaw includes records from a variety of sources that researchers can use to search for people by name, address, social security number, date of birth, or phone number. These databases can help users locate potential parties and witnesses and verify addresses and social security numbers.

- **People Finder Databases.** The People Finder databases contain information on individuals nationwide, including names, addresses, death records, consumer household records, voter registration information, and utility records.
- **West Legal Directory.** The West Legal Directory contains more than 1 million profiles of judges, expert witnesses, law firms, branch offices, and biographical records of lawyers from all 50 states, the District of Columbia, Puerto Rico, the Virgin Islands, Canada, England, and Europe.

ASSETS

Asset records on Westlaw include tax assessor and real property records; motor vehicle, aircraft, and boat records; and stock ownership records. A database is also available that lets users search the combined asset databases with a single search.

ADVERSE FILINGS

Adverse filing records on Westlaw include records of lawsuit filings; bankruptcy filings; UCC, lien, and judgment filings; and unlawful detainers records. A database is also available that allows searching the combined adverse filings databases with one search.

BUSINESS AND CORPORATE INFORMATION

Westlaw provides access to business and corporate information such as corporate records, business registration records, litigation preparation records, name availability records, FEIN records, executive affiliations records, Dun & Bradstreet Business Directories, and Dun and Bradstreet Market Identifiers.

LICENSES AND REGISTRATIONS

The professional license databases on Westlaw help researchers locate license holders and check license information and credentials. Users can retrieve professional license records from all 50 states and D.C. Records are available for a variety of licensed professionals such as accountants, attorneys, physicians, dentists, and nurses, as well as for commercial entities such as real estate and insurance agencies.

- **Carry Concealed Weapons Permits.** The Carry Concealed Weapons—Combined database is a Westlaw exclusive database that contains information on permit holders' licenses to carry concealed weapons and includes name, address, permit number, weapon type and demographic information.
- **Hunting and Fishing Permits.** The Hunting and Fishing Permit databases contain information on registered hunters and fishers in various states.
- **Marriage and Divorce Records.** The Marriage Records databases provide marriage license data from 12 states and the divorce records databases provide records from 27 states.
- **Voter Registration Records.** The Voter Registration databases provide data on registered voters in more than 25 states and the District of Columbia.

WHY WESTLAW? Extensive & Exclusive Public Records

Westlaw Public Records databases contain an extensive collection of public records on millions of people and businesses.

With access to people locator resources, assets information, adverse filings, licenses and registrations, and business and corporate records, researchers will find the public records information they need, as well as information they may not have considered looking for (such as relationships between people, businesses, and assets).

More than just legal research solutions.

Westlaw Public Records databases provide access to many types of information that you can't find anywhere else.

- **Real Property Pre-foreclosure Records.** Not available on other services.
- **Real Property Assessor & Transaction Records.** Coverage for more counties.
- **Professional Licenses.** More categories and greater coverage (all 50 states and DC).
- **Hunting and Fishing Permits.** Coverage for more states.
- **Sex Offender Registry Records.** Much greater coverage (50 states and DC).
- **Carry Concealed Weapons Permits.** Not available on other services.
- **Political Donor Information.** Not available on other services.

COMPREHENSIVE SEARCHING

For comprehensive searching of public records information, researchers can access the People Records—Combined or Public Records Combined—Individual State databases.

- **People Records—Combined.** Comprehensive searching is available in the PEOPLE-ALL database, which contains data from multiple sources, such as credit header replacement data, telephone-based consumer records, professional license records, death records, voter registration records, utility hook-up records, executive affiliation records, and consumer household records.

- **Public Records Combined–Individual State.** The Public Records Combined–Individual State databases let users perform a customized search in state-specific databases for each of the 50 states and the District of Columbia. The range of information available includes real property records, aircraft and watercraft records, bankruptcy and lawsuit records, lien, civil judgment, and UCC records, professional license records, voter registration records, and records containing information on individuals and businesses.

CRIMINAL RECORDS

Westlaw includes information on criminal offenders that is derived from state court and U.S. district court filings, state departments of corrections records, state sex offender registries, and the Office of Foreign Assets Control (OFAC). The content of a criminal record on Westlaw varies by source.

- State criminal conviction records typically include the name of the offender; basic case information, such as the court and case number; conviction, verdict, or disposition information; and basic information on the sentence imposed.
- State departments of corrections records typically include the name of the offender; basic identifying characteristics; basic offense information; and basic information on the sentence imposed.
- Federal criminal records typically include the name of the offender; basic case information, such as the court and case number; conviction, verdict, or disposition information; and attorney information.
- Selected records may also include a date of birth; state identification number; incarceration information (such as institution name and location); and parole and probation information.

In general, each criminal record on Westlaw represents a separate offense or crime, so multiple records may arise from a single incident that resulted in multiple charges.

CRIMINAL RECORDS DATABASES

- **Combined Criminal Records.** The Criminal Records–Combined database (CRIM-ALL) combines information on criminal offenders from state court and U.S. district court filings, state departments of corrections records, and state sex offender registries. The database also contains information from OFAC. Coverage varies by source.
- **State Criminal Records.** Criminal Records–Individual State databases are identified as CRIM-XX, where XX stands for the state’s two-letter postal identifier. Combined state criminal records are included in the CRIM-ALL database.

Criminal offender information is available from 41 states (all but Colorado, Delaware, Hawaii, Louisiana, Massachusetts, South Dakota, Vermont, West Virginia and Wyoming) and the District of Columbia. Sources vary among the states, with records provided by the administrative offices of the courts, the state departments of corrections, or by the departments of public safety. The levels of offense reported (felonies, misdemeanors, traffic offenses, etc.) vary by state.

- **Federal Criminal Records.** Federal criminal records are available in the Criminal Records–Federal database (CRIM-FED), and they are also included in CRIM-ALL. As available, Federal criminal records from the U.S. district courts of a specified state are also included in CRIM-XX databases, where XX stands for the state’s two-letter postal identifier.

Federal criminal offender information is available from most U.S. district courts (all but the U.S. district courts in Alaska, S.D. Indiana, Nevada, New Mexico, the Virgin Islands, Guam, and the Northern Mariana Islands). Each record contains the nature of the charged offense and, when applicable, the case outcome.

- **State Sex Offender Registries.** Sex offender registry records are available in the Criminal Records–Sex Offender Registry database (CRIM-SOR) and they are also included in CRIM-ALL.

Information derived from sex offender registry records is available from all 50 states and the District of Columbia. The information provided varies by state. Some states only include information on high risk offenders released or convicted of an offense on or after a specific date. Records may not reflect the current residence, status, or other information regarding the registrant.

- **Office of Foreign Assets Control.** OFAC's current listing of specially designated nationals and blocked persons is available in the Office of Foreign Assets Control database (OFAC) and is also included in CRIM-ALL.

WEST BRIEFTOOLS

West BriefTools, a toolbar from West that integrates seamlessly with Microsoft Word, helps users save time with every brief, memorandum, or other legal document they draft. It helps users instantly view the status of cited cases, regulations, rules, and administrative decisions, by adding KeyCite symbols into word-processing documents. These KeyCite symbols are linked to the full-text documents on Westlaw. BriefTools can also automatically locate internal work product across an agency so that researchers can see what their colleagues have written on similar legal issues.

BriefTools powerful suite of features:

- Assures that documents are citing good law.
- Helps users instantly locate and leverage other internal documents covering the same topic.
- Gives users a competitive advantage by monitoring the status of the citations in opposing counsel's documents.

RESULTSPLUS

ResultsPlus is an **exclusive westlaw.com feature** that automatically displays related ALR articles, AmJur annotations and articles, and Key Numbers alongside case law search results. ResultsPlus creates a total research solution by linking users to all the other on-point resources needed to complete their research—analysis, cases, statutes, law reviews and more.

ResultsPlus anticipates a user's research needs by providing additional content related to the issue being researched. It works like Natural Language searching in that it uses search terms and key terms from the documents in search results to create a list of additional documents and West topic and key numbers that have a high statistical likelihood of matching the concepts in the original search.

The screenshot shows the Westlaw interface with a search for "toy-gun /p. dangerous /s weapon". The ResultsPlus sidebar on the right contains the following sections:

- Corpus Juris Secundum: Robbery**
 - 1. Degrees and Grades of Offense, Classification Without Division Into Degrees
- Corpus Juris Secundum: Products Liability**
 - 2. Liability with Respect to Particular Products, Consumer Products, Toys and Games
- Corpus Juris Secundum: Robbery**
 - 3. Bank Robbery, Offense and Responsibility Therefor, Federal Statute
- AmJur.2d: Robbery**
 - 4. In General, Degrees and Types of Robbery, Dangerous Weapons—Toys, Simulated or Pretend Weapons

Annotations A and B point to specific links in the sidebar:

- A.** Click ALR and view the annotation. (Points to the AmJur.2d: Robbery section)
- B.** Scroll down the results and click the Key Number to view the Custom Digest. (Points to the Key Number 9. ROBBERY - Degrees armed robbery link)

The West Key Number System slices the law so narrowly that each ResultsPlus link leads to a rich vein of highly relevant information. Users can follow the key numbers to sharply focus their research and quickly line up additional on-point cases—all without running another search.

ALR provides a more comprehensive treatment of the law than users can get from an individual case, so they won't miss important legal concepts. ALR articles also lead users to extensive listings of related resources—cases, statutes, forms, law reviews and more—all centered on the user's topic.

REGULATIONSPLUS

RegulationsPlus provides a comprehensive and efficient Federal regulatory research system that provides researchers with the tools to complete their regulations research more efficiently and with complete confidence. RegulationsPlus helps researchers stay fully informed on any regulatory issue with editorial summaries of case law decisions, KeyCite notification of changing and proposed regulations, version history, citing references and more.

With RegulationsPlus, researchers can

- View any section of the Code of Federal Regulations as well as past versions, amendments, pending changes and citing court documents.
- Read editorially-created Federal case law summaries, integrated Federal Register content, agency publications and analyses from law reviews and other sources.
- Track agency activities and decisions and link directly to statutory authority documents and applicable regulations.

Westlaw RegulationsPlus provides researchers with everything they need in one place.

- **Prior Versions** of the regulation as it existed at a specific point in time.
- **Federal Case Law Decisions** that show how the regulation has been applied and interpreted.
- **Federal Administrative Agency Content** that provides supplemental, on-point material to determine the context surrounding a specific regulation.
- **Integrated Federal Register Summaries** that help you track amendments from the Federal Register, ensuring that you don't miss any pertinent amendments or actions
- **Analysis, Cross-References, and More**, including Andrews Litigation Reporters, law reviews, and ALR.



RESTATEMENTS

The restatement databases on Westlaw provide a section's black letter law, reporter's notes, commentary, illustrations, and annotations in one document. This means that Westlaw users don't have to shuttle back and forth between the main section document and various appendix volume documents. Convenient internal links are provided that allow users to easily navigate within one document between black letter law and the annotations.

TAX PLATINUM

Easily access state and federal tax content and tax-related real estate and litigation resources with this online library. The Tax Platinum library contains a rich collection of federal and state primary tax content as well as respected analytical sources such as Mertens and Casey treatises, Internal Revenue Manual, Nonprofit Enterprises: Corporations, Trusts, and Associations.

WILLISTON ON CONTRACTS

This title provides comprehensive coverage and analysis of all aspects of contract law. It discusses the law and the reasoning behind it, especially in judicial decisions, and it also includes historical underpinnings, majority and minority views, and current trends. The author traces contract law from its common-law roots in English cases and shows how those rules have evolved to meet contemporary concerns. In addition, it covers contract formation, agreements, illegal

agreements, statute of frauds, interpretations, conditions, excuses for non-performance and more. The title also includes cumulative tables, correlation table, and table of cases.

Pricing Proposal

West Publishing Corporation (West, a Thomson Reuters business, hereinafter “West”) is pleased to offer to Kansas state agencies a fixed monthly charge (per password/month rate) for unlimited usage of the research services as defined below.

CORE CONTENT OPTIONS

West recognizes and appreciates the State of Kansas’ goal of finding ways to reduce the cost of conducting on-line legal research. To accommodate and assist with this goal, West is proposing two (2) separate pricing options for review and consideration by the Kansas Division of Purchases.

- Option 1: All Primary Law Library
- Option 2: Kansas WestlawPRO Plus with KeyCite Library

Option 1 All Primary Law Library	
Usage Limit:	Unlimited Usage
Per User Per Month Price	
Number of Users	Year 1: 4/1/09–3/31/10
1-50	\$75.00
51-100	\$68.00
101-150	\$61.00
151-200	\$55.00
201-250	\$49.00
251-300	\$44.00
301-350	\$40.00
351-400	\$36.00
401-500	\$32.00
501-600	\$30.00
601+	\$29.00

For example, if there are 75 passwords issued under Option 1 – All Primary Law Library, each user will be charged \$68 per password.

West is very interested in securing a long term partnership with the State of Kansas. Accordingly, if the term of the resulting contract is for three years, under Option 1 there will be no price increase in Year 2 of the contract and a 3% price increase in Year 3 of the contract; if the term of the resulting contract is for five years, under Option 1 there will be no price increase in Year 2 of the contract and a 3% price increase in Years 3 through 5 of the contract.

Option 2 Kansas WestlawPRO Plus with KeyCite Library	
Usage Limit:	Unlimited Usage
Per User Per Month Price	
Number of Users	Year 1: 4/1/09–3/31/10
1-50	\$32.00
51-100	\$30.00
101-150	\$29.00
151-200	\$27.00
201-250	\$26.00

251-300	\$25.00
301-350	\$24.00
351-400	\$22.00
401-500	\$21.00
501-600	\$20.00
601+	\$19.00

For example, if there are 75 passwords issued under Option 2 – Kansas WestlawPRO Plus with KeyCite Library, each user will be charged \$30 per password.

West is very interested in securing a long term partnership with the State of Kansas. Accordingly, if the term of the resulting contract is for three years, under Option 2 there will be no price increase in Year 2 of the contract and a 3% price increase in Year 3 of the contract; if the term of the resulting contract is for five years, under Option 2 there will be no price increase in Year 2 of the contract and a 3% price increase in Years 3 through 5 of the contract.

OPTIONAL ADD-ON LIBRARIES

In addition to the proposed content in the core content options set forth above, Kansas state agencies can choose to add additional content from the following add-on libraries. Should a state agency user elect to add an optional add-on library to the core content, the corresponding per user monthly charge for the optional add on library will be added to the per user monthly charge for the core content. Thus, it is possible for a particular state agency to have multiple accounts depending on the password content for each agency user. If an agency account elects to request access to an optional add on library (or libraries), such access will be given to all Westlaw passwords issued to the agency account and the associated aggregate charge will be billed to the agency account accordingly.

Pursuant to this proposal, each agency account subscribing to Core Content Option 1, All Primary Law Library, will be able to select one of the following three add on libraries at no charge: American Jurisprudence 2d (AMJUR), American Law Reports (ALR), or Corpus Juris Secundum (CJS); and each agency account subscribing to Option 2, Kansas WestlawPRO Plus with KeyCite Library, will be able to select one of the following four add on packages at no charge: American Jurisprudence 2d (AMJUR), American Law Reports (ALR), Corpus Juris Secundum (CJS), or Law Reviews and Journals. Please note that since access to and usage of Law Reviews and Journals is included in Core Content Option 1, the Law Reviews and Journals add on library is not available at no charge under Core Content Option 1.

OPTIONAL ADD ON LIBRARIES	Per User Per Month Price
	Year 1: 4/1/09–3/31/10
All AMJUR Library	\$15.00
American Jurisprudence 2d (AMJUR)	\$10.00
American Law Reports (ALR)	\$13.00
American Law Reports (ALR) and All AMJUR Library	\$25.00
Corpus Juris Secundum (CJS)	\$10.00
American Law Reports (ALR), All AMJUR Library & Corpus Juris Secundum (CJS)	\$30.00
All Analytical Library	\$20.00
All Forms Library	\$20.00
Law Reviews and Journals	\$9.00
Bankruptcy Premier	\$40.00
Couch on Insurance	\$9.00
50 State Surveys: Regulations	\$12.00
50 State Surveys: Statutes	\$12.00
50 State Surveys: Regulations and Statutes	\$20.00
All State and Federal Briefs	\$40.00
Kansas Briefs and Civil Filings	\$15.00
Kansas Briefs and Civil Filings Plus	\$20.00
Kansas Civil Pleadings, Motions and Memoranda	\$15.00
Kansas eForms: Courts and Agencies Plus	\$10.00
Expert Testimony	\$45.00

	Per User Per Month Price
OPTIONAL ADD ON LIBRARIES	Year 1: 4/1/09–3/31/10
Multi-State Legislative History	\$40.00
Kansas Legislative History	\$15.00
StateNet – Bill and Regulation Tracking Federal Plus All 50 States	\$13.00
Criminal Litigation Specialist	\$14.00
Kansas Construction Practitioner Core	\$14.00
Public Utilities Reports (PUR)	\$23.00
Medical Litigator Core Library	\$15.00
Health Care Analytical	\$12.00
Employment Library	\$20.00
Municipal Practitioner National Core Library	\$20.00
NewsRoom Databases on Westlaw	\$10.00
Westlaw Public Records	\$40.00
Criminal Records	\$10.00
West BriefTools	\$10.00
ResultsPlus	\$35.00
RegulationsPlus	\$12.00
Restatements	\$9.00
Tax Platinum	\$40.00
Williston	

West is very interested in securing a long term partnership with the State of Kansas, and as such, is prepared to offer additional savings to the State for a longer term arrangement. If the term of the resulting contract is for three years, the pricing for each list item is subject to a 5% increase in Years 2 and 3 of the contract; if the term of the resulting contract is for five years, the pricing for each list item is subject to a 3% increase in Years 2 through 5 of the contract.

Ability to Negotiate Special Offers. West recognizes the unique content offered in our proposal may not meet the extraordinary content needs of all Kansas state agencies. Therefore, West reserves the right under this contract to offer Kansas state agencies a Westlaw plan for unlimited usage of Westlaw at a fixed monthly rate for defined content that may better meet the extraordinary content needs of agency users. The Kansas Director of Purchasing shall determine whether a particular Kansas state agency has extraordinary content needs that may not be met by the content offerings under the statewide contract.

WHY WESTLAW? Complete Research Service

Westlaw is...

- **Comprehensive.** Coverage includes legal, news, business, and public records.
- **Current.** Databases are updated regularly so that data is kept as current as possible.
- **Accurate.** Our rigorous editorial process ensures that opinions on Westlaw are correct.
- **Powerful.** More than five million links are added each year to documents on Westlaw.
- **Easy to use.** Innovative features help researchers get the search results they demand with surprisingly little effort.

All the features and services you need.

In addition to the superior and timely content available on Westlaw, the following features are included* with every Westlaw offer:

- **KeyCite Citator Service**
 - More Citing References
 - Pending Legislation
 - Depth-of-Treatment Stars
 - Graphical KeyCite
- **Searching**
 - Natural Language
 - Terms & Connectors
 - KeySearch
 - Find
- **Content Retrieval**
 - Westlaw StatutesPlus
 - Research Trail
- **Current Awareness Services**
 - WestClip
 - KeyCite Alert
- **Content Delivery**
 - Unlimited Printing
 - Unlimited Downloading

*These features are included for usage associated with included databases only.

TERMS AND CONDITIONS

The following terms and conditions apply to any contract resulting from this proposal (hereinafter “contract”).

- **Contract Term.** The proposed contract term is for either three years beginning April 1, 2009 and ending March 31, 2012 or five years beginning April 1, 2009 and ending March 31, 2014.
- **Authorized Users.** Only users authorized to use Westlaw by a Kansas state agency may access and use Westlaw under the terms of the fixed-rate agreement, and such use must be solely for purposes directly related to the agency’s research and work.
- **Passwords.** Each Westlaw user must be assigned a separate Westlaw password. Westlaw passwords may only be used by the person to whom the password is issued. Sharing of Westlaw passwords between or among users is STRICTLY PROHIBITED. West reserves the right to issue additional passwords to the agency if West learns that Westlaw has been used by a person other than the person to whom the password has been issued.
- **Excluded Charges.** Access to and usage of any excluded content will be billed separately as excluded charges. The excluded content, features, and services will be charged at the applicable rates (including applicable transaction, communications, and other associated charges, if any) for each database, feature, or service accessed according to the then-current terms and conditions as set forth in Schedule A to Westlaw Subscriber Agreement Plan 2 Government Service (included in this pricing proposal following page 22).

West may, at its option, make certain databases, features, and services excluded charges if West is contractually bound or otherwise required to do so by a contributor of data to West, or if the databases, features, and services are enhanced or released after the effective date of any contract awarded to West pursuant to this proposal.

- **Westlaw Subscriber Agreement/West Software License Agreement.** All access to and usage of Westlaw (via westlaw.com) is governed by the Westlaw Subscriber Agreement and West Software License Agreement. These agreements are provided in this pricing proposal following page 22 and will be incorporated by reference into and made part of any contract awarded to West pursuant to this proposal.
- **Contracting with West.** Any contract resulting from this proposal will be with West Publishing Corporation. Westlaw service will begin the first day of the first month following receipt of the fully executed contract, provided adequate time is available for implementing the contract. In general, to implement a contract West must receive the fully executed contract no later than five business days prior to the end of the month preceding the start of Westlaw service.
- **Offer Acceptance Period.** The terms of this price proposal are valid for sixty (60) days from the submittal date of this proposal.

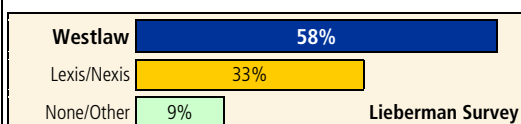
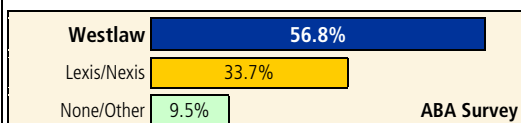
Westlaw Overview

Westlaw is West's computer-assisted legal, news, and business information research service containing more than 32,500 databases. Westlaw provides editorially enhanced legal research materials; unparalleled coverage of news, business, financial, and general information; and a comprehensive collection of public records.

- **Westlaw is comprehensive.** Westlaw coverage includes legal information, news and business information, and public records.
 - **Legal information.** Westlaw contains more than 18,200 legal databases that include Federal and state case law, statutes, regulations, and administrative codes, as well as topical and practice area databases, law review articles, and journals.
 - **News and business information.** Westlaw provides access to nearly 11,700 news and business databases, including newspapers, newswires, magazines, networks, financial news, business and industry publications.
 - **Public records.** Public records on Westlaw provide access to 2.2 billion well-organized public records, courthouse documents, and private-vendor sources.
- **Westlaw is current.** Westlaw databases are updated frequently so that information is kept as current as possible. For example, full-text U.S. Supreme Court opinions, including the full text of any concurrences or dissents, are generally available on Westlaw within 30 minutes of the time they are issued.
- **Westlaw is accurate and reliable.** West employs a rigorous editorial process to ensure that every opinion available on Westlaw is correct and properly classified. West's attorney-editors use consistent language when writing synopses and headnotes. They also add synonyms, acronyms, terms of art, names of acts, generic names, and other research terms to ensure that Westlaw searches retrieve relevant cases that might otherwise be missed by searching just the text of the court opinion.
- **Westlaw is powerful.** More than five million links are added every year to documents on Westlaw, and nearly every word in the documents is a possible search term or indexing term. State-of-the-art search methods enable users to retrieve results in seconds that could be difficult or even impossible to achieve using print resources.
- **Westlaw is easy to use.** West constantly works to increase the speed and reliability of Westlaw while making the user experience easier and more flexible. In Westlaw, users will find the features they need to get the search results they demand with surprisingly little effort.

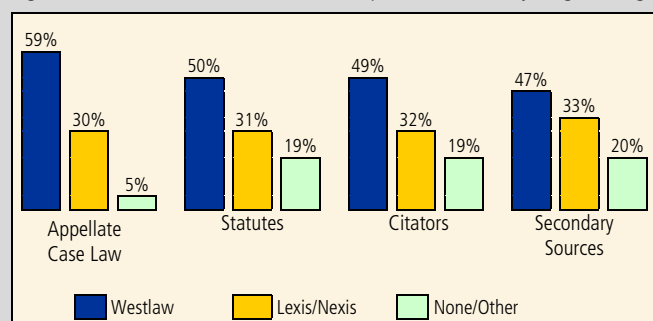
WHY WESTLAW? Westlaw is Preferred

A 2008 ABA survey showed that 56% of respondents preferred Westlaw; just 33% of respondents preferred the nearest competitor. An independent survey conducted in 2007 by Lieberman Research Worldwide yielded similar results.



Preferred in every category.

The Lieberman survey asked which service users prefer for *specific categories* of online legal research. Westlaw was the most preferred in every single category.



Westlaw Exclusives

West, the foremost provider of integrated information solutions to the U.S. legal market, has been providing research materials to the legal and professional community for more than 135 years. Our close relationship with our customers over this time has allowed us to develop numerous research tools to assist our customers in their research tasks. The following listing describes the content, features, and services **available exclusively on Westlaw**.

EXCLUSIVE CONTENT

- **National Reporter System.** Since 1879, West's National Reporter System has compiled and organized Federal and state case law into a cohesive body of law that can be researched within and across jurisdictions.
- **West Key Number System.** The West Key Number System is the master classification system of U.S. law and is widely regarded as the cornerstone of effective legal research. It helps users to quickly locate and identify cases with the same or similar legal concepts and principals in any jurisdiction in the U.S.
- **Editorial Enhancements.** For more than 135 years, West attorney-editors have been providing editorial enhancements to case law, statutes, and other legal materials, which include providing the most exhaustive verification and correction process in the legal publishing and information industry. No other research service can match West's editorial experience.
- **Restatements of the Law.** The Restatements of the Law are principles of black letter law distilled from case law. The restatement databases on Westlaw provide a section's black letter law, reporter's notes, commentary, illustrations, and annotations in one document. First Restatements of the Law, available exclusively on Westlaw, are provided for several areas of law (e.g., contracts, torts). The first Restatements can help researchers trace the evolution of a law, or an area of law. They also aid in the interpretation of older cases that rely on first Restatement sections.
- **Uniform Laws Annotated (ULA).** ULA provides an extensive reference to the text of uniform laws, prepared under the sponsorship of the National Conference of Commissioners on Uniform State Laws and the American Law Institute. ULA examines acts recommended for adoption in all states, as well as pinpoints state variations. It also includes annotations to cases decided in adopting jurisdictions.
- **ALM Materials.** Westlaw is the only legal research provider of more than 50 of ALM's legal newspapers and magazines. The ALM databases on Westlaw contain some of the most widely read legal publications in the nation, including American Lawyer, Legal Intelligencer, National Law Journal, and New York Law Journal.

WHY WESTLAW? West's Key Number System

West's Key Number System is the master classification system of U.S. law and is widely regarded as the cornerstone of effective legal research.

West attorney-editors index cases into more than 400 topics and more than 100,000 points of law, which allows researchers to quickly find other cases that address a specific point of law—in any jurisdiction.

The key to effective legal research.

The following **exclusive Westlaw features** are built upon the strength of the West Key Number System:

- **KeySearch.** Consists of an outline of legal topics that allows users to browse through progressively detailed levels of the Key Number System hierarchy to help them create queries that retrieve on-point documents.
- **Custom Digest.** Provides users with an outline of the Key Number System from which they can locate the key number(s) they are interested in and then retrieves the headnotes for cases in the chosen jurisdiction and time frame.
- **Most Cited Cases.** Helps users find relevant cases and identify the seminal cases for the selected proposition, eliminating the guesswork in finding the most relevant cases.

EXCLUSIVE FEATURES AND SERVICES

- **KeyCite Citator Service.** KeyCite is a full-service citator that helps users determine whether a case is good law by tracing the history of a case, statute, or Federal administrative decision. KeyCite also retrieves all citing references, which include cases, statutes, administrative materials, and secondary sources. The following are among the many exclusive citator features and services available on Westlaw:
 - **West Key Number System Integration.** KeyCite is completely integrated with West's exclusive topic and key number system, the most accurate tool devised for finding on-point law.
 - **More Citing References.** KeyCite provides more citing references, including references to more than 1,200 law reviews, thousands of ALR annotations and Am Jur 2d articles, USCA, Code of Federal Regulations, statutes from all 50 states, select administrative decisions, state jurisprudence encyclopedias, and numerous treatises.
 - **Headnote References.** KeyCite provides the full text of West headnotes, which helps users to quickly limit citing references to a relevant point of law. KeyCite has 50% more headnote references than any other citator.
 - **Analytical Sources.** With more than 3,100 analytical sources, KeyCite gives users more expert analyses than any other citator.
 - **Pending Legislation.** KeyCite notifies users of pending legislation that may affect a Federal or state statute.
 - **Depth-of-Treatment Stars.** Depth of treatment stars help users zero in on the most useful citing cases and administrative decisions by indicating the extent to which the citing document discusses the cited case.
 - **Graphical KeyCite.** With KeyCite, users can display the direct history of a case, which traces the case through the appellate process, in an easy-to-read graphical view. This graphical view of direct history saves users time by placing every reversal, rehearing, reconsideration, denial of certiorari, or other action in a case in context.
 - **KeyCite Alert.** KeyCite Alert helps users stay current on their research by monitoring the status of KeyCite information for cases, statutes, the Code of Federal Regulations, and Federal agency decisions. KeyCite Alert automatically sends notices when the information in KeyCite changes.
- **Smart Tools.** Smart Tools on Westlaw make it easier for researchers to find on-point results and help ensure that users don't miss information. When a researcher runs a search, Smart Tools helps improve search results by suggesting optional spellings and synonyms, suggesting a broader database search (if applicable), and detecting a variety of mistakes in a query. Smart Tools also recognizes legal terms of art and can suggest related legal terms that a researcher may want to add to a query; this feature is available exclusively on Westlaw.
- **Customizable Westlaw.** Users can customize their westlaw.com tabs to enhance their Westlaw experience. With this Westlaw exclusive, users can build and rearrange the content on select Westlaw tabs so that the tabs are more intuitive to them and designed to fit their workflow. Customizable Westlaw helps users to quickly access the information they need to get better results faster.
- **Westlaw Text Only.** Westlaw Text Only is designed especially for users who require compatibility with assistive technologies—such as screen readers, voice recognition software, and screen magnifiers. Westlaw Text Only, the only text-only legal research service, helps ensure that all users have access to online legal research services.

WHY WESTLAW? Westlaw StatutesPlus

Westlaw StatutesPlus combines book-like indexing, browsing, and viewing with links to everything discussing a given statute. Users can find, verify, read, and interpret statutes with amazing efficiency.

Efficient online statutes research.

This **Westlaw exclusive** simplifies online statutes research:

- **Find Statutes.** Easily find statutes by citation, access the table of contents, browse an alphabetical index (just like in print), or use the Popular Name Table to find a statute by its short title or common name.
- **Verify Statutes.** View KeyCite status flags that indicate if a statute is affected by case law or legislative action, making it easy to see the status of a statute.
- **Read Statutes.** Review the most recent judicial treatment of a statute, access Notes of Decisions to see West editors' compilation of cases that construe/apply the statute, and see additional cases on Westlaw citing the statute in question.
- **Interpret Statutes.** Explore cross-references to additional information pertaining to statute research, such as other statutes related to the section being viewed or administrative materials related to the statute.



KeyCite Citator Service

KeyCite is West's online citation research service. It is a full-service citator that helps users determine whether a case is good law by tracing the history of a case, statute, administrative decision, or regulation. KeyCite also retrieves all citing references, which include cases, statutes, pending legislation, administrative materials, and secondary sources.

KeyCite is also a case and statute finder. KeyCite integrates West's editorially enhanced case law, the full text of headnotes, notes of decision, and topic and key numbers to provide maximum case-finding power. Search results can be limited using the topic and key number, the master classification system of U.S. law.

- **KeyCite is accurate.** All cases added to KeyCite undergo rigorous editorial analysis by West editors. These experienced attorney-editors analyze all case history and negative references and describe the direct history in terms used by the citing court in its opinions—not arcane editorial codes.
- **KeyCite is comprehensive.** It contains references to more publications than any other citator, including complete coverage of West's National Reporter System and exclusive coverage of more than 1 million unpublished cases. KeyCite also provides more citing references. In fact, KeyCite has more than two times as many citing references overall and averages more than two times as many citing references per document as the nearest competitor.
- **KeyCite is current.** KeyCite is as current as Westlaw itself—the same day a case appears on Westlaw, it is represented in KeyCite. For example, direct history, which traces a case through the appellate process and includes prior and subsequent history, is added to KeyCite within 1–4 hours of receipt of the opinion at West. Severe negative history, such as overrulings, is identified on KeyCite by attorney-editors within 24 hours of receipt, and negative indirect references are added within a few days. Citing references are available in KeyCite when a case or statute is added to Westlaw.
- **KeyCite is easy to use.** KeyCite uses visual elements to help users quickly identify and evaluate information.

Status Flags. KeyCite uses status flags to indicate whether a case has negative history and how serious the negative history is. Status flags are also used to indicate whether a statute has been amended or repealed or whether it might be affected by pending legislation.

	Case Law: Warns that a case/administrative decision is no longer good law for at least one of the points it contains. Statutes: Warns that a statute/regulation has been amended, repealed, or superseded, or that it has been found to be unconstitutional/preempted.
	Case Law: Warns that a case/administrative decision has negative history, but that it hasn't been reversed or overruled. Statutes: Warns that a statute/regulation was renumbered or transferred, had its validity called into doubt, or is affected by pending legislation. (Exclusive Feature —Pending legislation is not tracked in any other citator.)
H	Case Law: Indicates that the case has some history.
C	Case Law: Indicates that the case/administrative decision has citing references but no direct or negative indirect history. Statutes: Indicates that a statute/regulation has citing references. Law Review: Indicates that the law review is cited by a case or other law reviews.

Depth of Treatment Stars. KeyCite uses depth of treatment stars to reveal how much one case discusses another—more stars equals more discussion.

- | | |
|------|--|
| ★★★★ | Examined: The citing case contains an extended discussion of the cited case, usually more than a printed page of text. |
| ★★★ | Discussed: The citing case contains a substantial discussion of the cited case, usually more than a paragraph but less than a printed page. |
| ★★ | Cited: The citing case contains some discussion of the cited case, usually less than a paragraph. |
| ★ | Mentioned: The citing case contains a brief reference to the cited case, usually in a string citation. |

Quotation Marks. KeyCite uses quotation marks to show where one case quotes another. Users can jump to the quoted text within the citing reference.

“ **Exclusive Feature**—Indicates that the citing case directly quotes the cited case.

KeyCite Display

- See **negative history** at a glance. Negative citing references are listed most severe to least severe, providing immediate focus on the language that caused the flag indicator.
- Users can view the **full history, direct history, and citing references**. They can also monitor changes in the law using KeyCite Alert.
- KeyCite has **2.3 times as many citing references** as any other citator, including secondary sources such as ALR, AMJUR, and 1,200+ law reviews.
- Depth of treatment stars** help focus on the important citing references.
- The **West headnotes** that the citing case discusses are clearly marked.
- Quotation marks** indicate the citing case directly quotes the cited case.
- KeyCite Limits** can focus research by point of law, jurisdiction, depth of treatment, publication, date, and more.

KEYCITE COVERAGE

KeyCite information is available for Federal and state cases, including every case in West's National Reporter System, as well as more than 1 million unpublished cases; Federal statutes and regulations; state statutes from all 50 states; regulations and administrative decisions from selected states; patents issued by the U.S. Patent and Trademark Office; American Law Reports (ALR) annotations; articles from more than 1,200 law reviews; and administrative decisions of selected Federal agencies, including the following:

EXCLUSIVE KEYCITE CONTENT

- Full integration with the West Key Number System for precision and accuracy.
- Complete coverage of all decisions in the National Reporter System.
- Full coverage of United States Code Annotated.
- Coverage of more than 1 million unpublished cases.
- More than 280 million cited/citing combinations.
- Full integration with more than 3,100 analytical titles and 1,200+ law reviews.
- Full access to more than 135 years of West's editorial enhancements, including West headnotes and synopses.

WHY WESTLAW? KeyCite Citator Service

KeyCite is the most dependable choice for verifying whether a case, statute, regulation, or administrative decision is good law, as well as for finding citing references to support and strengthen a legal argument.

Part of what sets KeyCite apart is that it combines West's 135-year tradition of editorial excellence with its leading edge technological expertise—a winning combination that makes verifying legal research easier and more efficient than ever.

Citator advantages that help you get better results faster.

- Complete integration with West's **exclusive** Key Number System.
- KeyCite uses the exact language of the court so you know your research is accurate.
- West headnotes help to quickly limit citing references to a relevant point of law.
- 50% more headnote references than any other citator.
- 3,100+ analytical sources provide more expert analyses than other citators.
- Notification of pending legislation that may affect a Federal or state statute.
- Depth of treatment stars zero you in on the most useful citing cases/decisions.
- Quotation marks tell you that the citing case directly quotes the cited case.

DIRECT CASE HISTORY AND STATUS—GRAPHICAL VIEW

KeyCite provides comprehensive case history, showing the complete appellate history of a case and its final disposition on appeal. KeyCite utilizes more than 2,100 direct history phrases to trace the same case through the appellate process (including prior and subsequent history).

With KeyCite, users can display the direct history of a case, which traces the case through the appellate process, in an easy-to-read graphical view. With the new graphical view of direct history, every reversal, rehearing, reconsideration, denial of certiorari, or other action in a case is placed in context. As a result, the graphical view can save users valuable time when they are checking the procedural history of a case.

KeyCite Direct History (Graphical View)

1. The case you are checking in KeyCite is clearly marked.

2. Click the case name to view the full text of the case.

3. Click Granting Certiorari to view the full text of the case granting certiorari.

4. Click Court Documents to display links to appellate briefs, petitions, motions, and other court documents.

5. Navigate to other useful information, such as negative history or all citing references.

6. Use the plus and minus buttons or the dropdown list to enlarge or reduce the size of the display.

WHY WESTLAW? Graphical KeyCite

Graphical KeyCite, a Westlaw exclusive, allows you to see a "picture" of the direct history of a case, so you can quickly determine how a case has moved through the court system. It is simply the fastest way to understand the direct history of a case. Everything you need to see is on one, easy-to-read display, so you save the time it takes to scroll through text.

A picture is worth a thousand words.

- Graphical KeyCite visually depicts how a case has moved through the court system; lowest courts are at the bottom and highest court at the top.
- Case opinions and court documents are linked directly to Westlaw; just click on a case or court document link, view it, and click right back to the graphical view.
- Graphical KeyCite clearly labels the case you KeyCited. A case's cite, title, jurisdiction, date, and history treatments are displayed in each case box
- For a closer look at a procedural box, just roll your mouse over it and the case title and cite information will appear.

KEYCITE ALERT

KeyCite Alert helps users stay current on their research by monitoring the status of KeyCite information for cases, statutes, patents, administrative decisions, regulations, and law reviews. KeyCite Alert automatically sends notices when the information in KeyCite changes. Users can specify how often they want KeyCite Alert to check for new information (e.g., daily, weekly, monthly), as well as how the updates are to be delivered (e.g., e-mail, fax, wireless device).

OTHER CITATOR FEATURES AND SERVICES

In addition to KeyCite, West provides the following citator features and services:

TABLE OF AUTHORITIES

The Table of Authorities service lists the cases cited by a case. It is a useful tool for finding hidden weaknesses in a case because it not only lists the cases on which the case relies, but also shows whether those cases have significant negative history.

KEYCITE NOTES

KeyCite Notes provides a list of sources (sorted by type of publication and the number of documents) that cite the case and legal issue that a user is researching. With KeyCite Notes, users can use relevant headnotes to find similar

points of law discussed in other sources such as cases, administrative materials, treatises, encyclopedias, law reviews, and journals. KeyCite Notes leverages the power of KeyCite, Westlaw, analytical materials, and West headnotes to give users superior in-depth, accurate results.

KEYCITE LOCATE

KeyCite Locate helps users to home in on citing references that are the most relevant to their research. It allows users to search the full text of citing references in a KeyCite result and limit the KeyCite result to only those documents that contain the specific terms they request. KeyCite Locate also allows users to request that search terms appear within the same paragraph as the cited reference, which results in even more precise research.

WESTCHECK.COM

WestCheck.com is West's citation-checking service on the Web. It extracts citations from a document and verifies their status by using KeyCite. In addition to verifying the accuracy of citations, WestCheck.com lets users retrieve KeyCite results, Table of Authorities results, and even Westlaw documents in full-text form.

WestCheck.com can extract and verify Federal and state statutes, Federal and state court rules, Federal regulations, treatises, patents, and the U.S. Constitution, in addition to cases. And because WestCheck.com is a Web-based service, the publications list is always up to date.

WESTCITELINK

WestCiteLink is free software that saves users time and effort by finding and marking all of the legal citations in any word processing document or HTML file, as well as web pages viewed with Microsoft Internet Explorer. When WestCiteLink finds a legal citation, it creates a hypertext link to the full text of the cited document on westlaw.com. Users can then click on the citation to view the full text of the cited document using their web browser.

WestCiteLink can also automatically create a table of authorities for a document that lists the cited cases/documents within the document. The table of authorities, which is updated automatically each time WestCiteLink is run, can also include internal hyperlinks from each case/document listed in the table to its reference in the document, making navigating within the document easier. WestCiteLink can also be used to run Westlaw searches and check citations in KeyCite directly from a word-processing document.

Editorial Enhancements

In addition to providing its customers with access to the most comprehensive collection of legal databases, West also provides exclusive editorial enhancements and the certainty that the information available in our databases is accurate.

EDITORIAL ENHANCEMENTS

West's exclusive editorial enhancements have been relied upon for more than 135 years. These enhancements allow users searching for legal concepts to increase the number of relevant documents that are retrieved. The use of standardized terms in close proximity and terms describing legal relationships have a direct impact on the number of relevant cases retrieved in a Westlaw search.

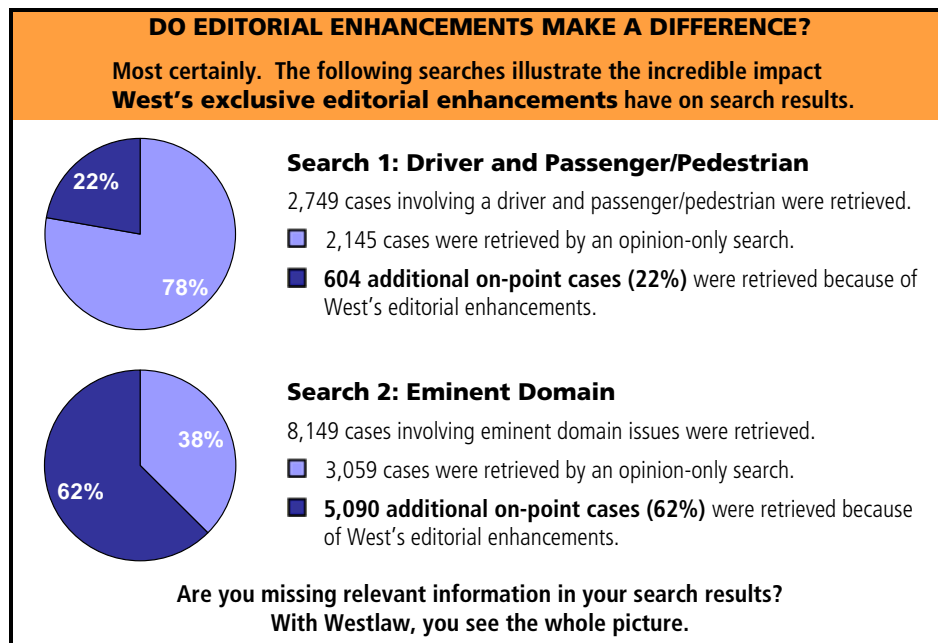
The following are among the many editorial enhancements provided by West attorney-editors:

- **Synopses.** Each West case synopsis (more than 60,000 created annually) summarizes the main holdings of a case and brings into close proximity the legal principles, procedural history, and related facts in the case. At a glance, users can determine whether a case is potentially relevant to their research.
- **Headnotes.** West attorney-editors write headnotes for every distinct point of law in each case, resulting in more than 500,000 headnotes created annually. These headnotes, which are classified to the Key Number System, help users find more relevant cases and include terms describing legal relationships and standard, consistent terminology. Westlaw has more than 20 million headnotes.
- **Key Numbers.** The West Key Number System, available exclusively on Westlaw, is the master classification system of U.S. law and is widely regarded as the cornerstone of effective legal research. Key numbers are assigned to every point of law in every published case, and these key numbers help users to quickly find other cases that address the exact point of law being researched.
- **Additional Terms.** Case synopses and headnotes contain terms that may not have been used by the authoring judge. These additional terms include synonyms, acronyms, terms of art, and the popular names of statutes, as well as words that describe the legally significant relationships between the parties (e.g., *landlord* and *tenant*, *husband* and *wife*). As a result, a Westlaw search can retrieve relevant cases that an opinion-only search would miss.

Court's Terms	Terms added by West Attorney-Editors
Smith	landlord
Defendant	buyer
Bank	mortgagee
plaintiff was injured	products liability
Firestone	tire manufacturer
42 U.S.C. § 12111	Americans with Disabilities Act

- **Statute Annotations.** The *United States Code Annotated* (USCA) and annotated state statutes on Westlaw give users valuable assistance in applying and interpreting statutes. The statute annotations provided by West include statutory credits, historical and statutory notes, library references, and notes of decision.
- **Parallel Citations.** More than 500,000 parallel citations are added to Westlaw each year to help ensure accurate and convenient research.

West attorney-editors are extending the coverage of these editorial enhancements to unpublished opinions. For example, the unpublished opinions of the U.S. Courts of Appeals from 2000 to present now have West's exclusive editorial enhancements. Eventually, editorial enhancements will be added to other unpublished decisions, including those from the Federal district courts, Federal bankruptcy courts, and the state courts.



(Searches conducted January 2009 in the ALLFEDS database.)

VERIFICATION AND CORRECTION PROCESS

West attorney-editors provide the most exhaustive verification and correction process in the legal publishing and information industry today, greatly improving the quality of our content. In fact, West is the only legal information provider to engage in these quality control steps to ensure the accuracy and reliability of the data; other legal research services and information providers merely put the raw opinions online and might never correct mistakes.

West's rigorous 23-step verification and correction process for case law and statutes improves both the quality and quantity of relevant retrievals. Each year, West editors

- check more than 1.5 million case citations and more than 700,000 statute citations
- correct more than 100,000 case citations and 10,000 statute citations
- work with the courts to correct more than half of the opinions received (courts review and confirm West corrections and these corrected opinions are placed on Westlaw)

WHY WESTLAW? Better Search Results

Virtually the minute an opinion is handed down from any court, a team of West attorney-editors is analyzing and dissecting it, trying to make it easy to find and easy to understand.

West has hundreds of licensed attorney-editors on staff with, on average, more than ten years of experience in the profession.

Better results faster.

West's editorial enhancements help you overcome the limitations imposed by opinion-only research and the inexactness of the English language.

- **Added search terms.** Headnotes and synopses often contain terms that do not appear in the opinion; without such additions, you could miss relevant cases.
- **Proximity of facts and legal terms.** West headnotes and synopses bring together facts and law that may be scattered throughout the opinion.
- **Corrected spelling.** Misspellings in raw text sources on the Web can lead to missing relevant cases. West attorney-editors correct 100,000+ case law mistakes annually.
- **Classification of ambiguous terms.** The presence of ambiguous terms in opinion-only databases often leads to the retrieval of irrelevant documents. West's editorial enhancements reduce the number of irrelevant documents that are retrieved.

Westlaw Access and Features

Access to Westlaw is available through **westlaw.com**, which provides Westlaw access via the Web; through **Westlaw Wireless**, which provides wireless access to Westlaw; and through **Westlaw Text Only**, which offers user-friendly access to Westlaw for those users who require compatibility with assistive technology.

WESTLAW.COM

With westlaw.com, users can access Westlaw databases via the Internet. The benefits of using westlaw.com include the following:

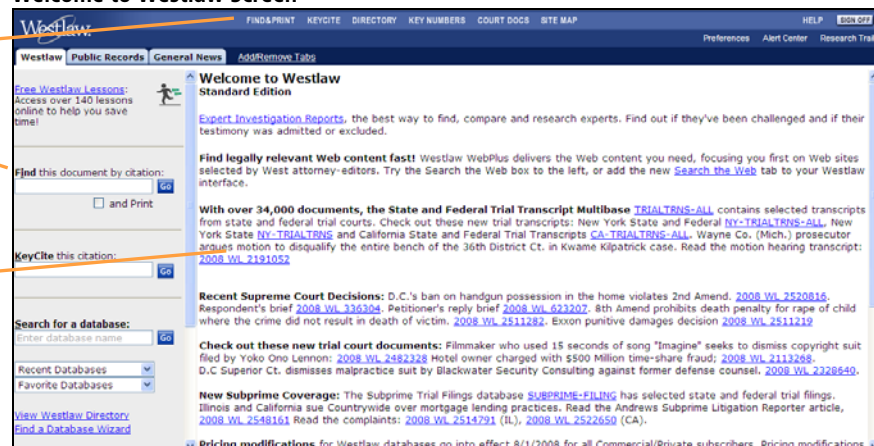
- Access through the Web—no proprietary software is needed and updates are provided seamlessly so users always have the most recent Westlaw enhancements.
- Personalized user names and passwords—facilitate easy Westlaw access. (Each personalized username and password combination is tied to an original Westlaw password, but it doesn't replace it.)
- Secure sign-on—maintains confidentiality of Westlaw passwords.
- Customizable interface—helps users conduct research more efficiently.
- Split-page display—allows users to see related information right next to the displayed Westlaw document.

Welcome to Westlaw Screen

Use the toolbar to access the most popular Westlaw features.

Find Westlaw documents, retrieve KeyCite results, & access databases.

Access current news, recent updates to Westlaw content, and much more.



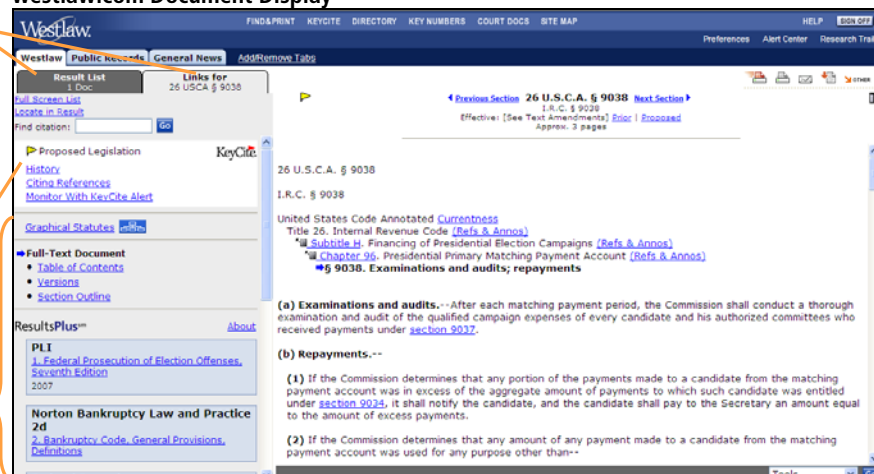
westlaw.com Document Display

An efficient two-tab display provides quick and consistent access to related materials.

- **Result List** shows the number of documents in a search result.
- **Links for** shows the citation of the current document.

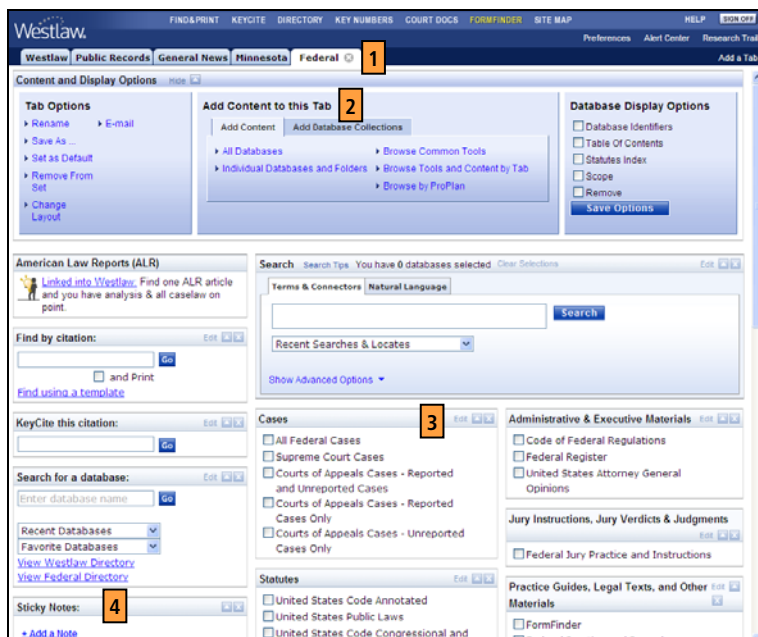
KeyCite information helps in evaluating the dependability of the current document.

Links to relevant information speeds the analysis of search results and provides for more thorough research.



The key features of westlaw.com include the following:

- **Customizable Westlaw.** Lets users customize the westlaw.com tabs to enhance their Westlaw experience. Users can build and rearrange the content on select Westlaw tabs so that the tabs are more intuitive to them and designed to fit their workflow. Customizable Westlaw, a **Westlaw exclusive**, helps users to quickly access the information they need to get better results faster.



1. **Display up to 50 tabs.** You can use stock Westlaw tabs or create specialty tabs. Tabs can be organized however you see fit.
2. **Add Content.** You can add content to any tab. Choose a single tool or database, or a pre-bundled database collection.
3. **Edit Content.** Use the Edit feature to add or delete content, rename tabs and database groups, select display options, and more. You can also easily drag and drop databases, database groups, and tabs so that the ones you access most often are right where you want them.
4. **Create "Sticky Notes".** You can write online notes and reminders to yourself while doing your research.

- **Research Trail.** Lists all of the queries and research steps for the current and previous research sessions, which lets users easily track or revisit a previous step in a research session. Users can also add notes about a particular task or session in their research trail. Research sessions and their associated notes are automatically saved for 14 days.
- **Link Viewer.** Lets users view or print the full text of a referenced document without leaving the original document. The Link Viewer helps users explore useful research tangents without fear of getting lost.
- **Two-Click Printing.** Lets users print or send the document they are viewing to most destinations with just two clicks of the mouse.
- **Most Cited Cases.** Retrieves a list of cases that are most often cited for a particular point of law. In addition to cases, the list may include selected ALR and Am Jur 2d articles, law review articles, and other secondary sources that discuss the point of law. The Most Cited Cases feature uses the power of the Key Number System and the Custom Digest service so users can be assured of a thorough and accurate search.
- **Custom Digest.** Contains the complete topic and key number outline used by West attorney-editors to classify headnotes. It lets users create their own custom digest based on the combination of West topic and key numbers they choose and the jurisdiction they select. A document is retrieved for each topic and key number selected. Each document has all the case law headnotes classified under the topic and key number in the selected jurisdiction.
- **Smart Database Entry.** Lets users access databases by typing a name or identifier or a description of the database.
- **Copy with Reference.** Automatically adds citation information when text from a Westlaw document is copied to a word-processing document.
- **Wizards.** Helps users locate relevant databases for their research. Wizards are also available to help locate a person or a company.

SYSTEM REQUIREMENTS

Operating System	Browser
<ul style="list-style-type: none"> ▪ Windows Vista, XP, or 2000 ▪ Mac OS 8.5 or later ▪ 800 x 600 or higher screen resolution (1024 x 768 recommended) 	<ul style="list-style-type: none"> ▪ Microsoft Internet Explorer 6.0 or later (Windows only; not Macintosh) ▪ Safari 2.01.1 or later ▪ Firefox 1.50 or later ▪ JavaScript and cookies enabled in the browser ▪ Frames fully supported in the browser ▪ Pop-ups allowed in the browser

WESTLAW WIRELESS

Westlaw Wireless is the mobile version of westlaw.com, and is accessible through almost any personal digital assistant (PDA) with web access. Westlaw Wireless provides convenient access to the same full-text content found on westlaw.com. With Westlaw Wireless, users can

- access virtually all Westlaw content, including cases, statutes, regulations, news, topical materials and more.
- search Westlaw using the Terms and Connectors or the Natural Language method.
- use KeyCite to check citations on the fly.
- send content by e-mail (including document links, search results and KeyCite results) to up to five people at once.
- print documents by using the Find&Print function to send them to a Westlaw stand-alone printer.

Westlaw Wireless is available to subscribers at no additional charge. Access requires a compatible wireless PDA, an active account with a wireless service provider, and a valid Westlaw password. More information regarding Westlaw Wireless can be found at west.thomson.com by doing a product search on Westlaw Wireless.

WESTLAW TEXT ONLY

Westlaw Text Only is designed for users who require compatibility with assistive technologies—such as screen readers, voice recognition software, and screen magnifiers. To make certain that this new version meets the needs of users, West's development team worked with a vision-impaired attorney and invited feedback from other users requiring this type of access to electronic information services. This version of westlaw.com is also beneficial to users with low bandwidth who may struggle with slow connections, and to users who prefer a simplified interface.

SEARCHING

Westlaw provides flexible-searching capabilities designed to suit the needs of all levels of users.

NATURAL LANGUAGE SEARCHING

Westlaw provides the option of using Natural Language searching, which lets users enter a question in plain English; Westlaw automatically generates a query based on the entered question. Search results are ranked in relevance order, meaning that the documents containing the highest occurrence of terms in the entered description are ranked first.

Natural Language searching, which helps novice users to immediately search a database without learning a search language, is available for case law and statute databases on Westlaw. The addition of West's editorial enhancements greatly improves the results of Natural Language searching.

TERMS AND CONNECTORS (BOOLEAN LANGUAGE) SEARCHING

Westlaw provides the option of using Terms and Connectors searching, which uses Boolean search logic. With Terms and Connectors searching, which is available in all Westlaw databases, users retrieve documents with queries using proximity and/or grammatical connectors, root expanders, and field restrictions.

KEYSEARCH

KeySearch is a search tool that combines our exclusive West Key Number System with the knowledge of West's top research attorneys to help users retrieve on-point documents on westlaw.com. KeySearch creates expertly formulated queries containing a combination of topics, key numbers, and key words.

MULTIBASE SEARCHING

Multibases are collections of related databases that researchers can use to perform global searches. Westlaw provides many different types of multibases, including primary law (e.g., all cases/statutes), topic-related primary law (e.g., all tax-related cases/statutes), as well as secondary law (e.g., treatises and periodicals) either by topic or publication type.

SMART TOOLS

Smart Tools on Westlaw make it easier for you to find on-point results and help ensure that you don't miss information. When you run a search, Smart Tools can help improve search results by suggesting alternative spellings and synonyms, suggesting a broader database search when a search result contains five or fewer documents, and detecting a variety of mistakes in a query. Smart Tools also recognizes legal terms of art and can suggest related legal terms that you may want to add to a query. Smart Tools is available **exclusively on Westlaw**.

Smart Tools ensures comprehensive queries in three ways:

- **Add Related Terms.** Automatically suggests legal synonyms and related legal terms of art that a user may want to add to a query, including alternatives in the context of the search request and alternative phrases that uncover documents other queries might miss. More than a legal thesaurus, this feature was developed by attorneys for attorneys.
- **Expand Search.** Suggests broader databases when a user retrieves five or fewer documents with a search.
- **Did You Mean.** Notifies users when they have made a possible spelling, typographical, or usage mistake in a query (e.g., using words that are spelled correctly but used incorrectly in a legal context).

Smart Tools are available for most Westlaw database searches.

WHY WESTLAW? Flexible Search Options

The search methods available on Westlaw are as varied as the users conducting research.

Westlaw addresses the needs of novice or infrequent researchers with Natural Language searching, which lets users enter a question in plain English. Westlaw takes care of the rest.

More experienced or power users, can use Terms and Connectors searching. This method uses Boolean search logic and lets researchers set very specific search parameters (e.g., proximity connectors, field restrictions).

Searching made easy.

Westlaw provides numerous avenues for finding the documents you are looking for.

- **Retrieving Documents by Citation.** Westlaw allows for retrieval by citation of every document that contains a citation (e.g., case law, statutes, law reviews).
- **Field Searching.** You can limit your search to any portion or field of a document's natural structure, such as a document's citation, title, or text.
- **Key Number Searching.** Using Key Number searching, you can find documents classified under the same point of law in the West Digest System.
- **Template Searching.** Westlaw provides access to more than 9,000 publication-specific, fill-in-the-blank templates for use in finding documents.
- **Multiple Database Searching.** If you need to search multiple databases at one time, you can create your own customized multibase of up to 10 databases.

BROWSING SEARCH RESULTS

Navigation features in westlaw.com allow for easy browsing within search results: search terms are highlighted in yellow and shown in context, Term and Best arrows help identify the important sections of a document, and Document arrows let users move to the next or previous document in a search result.

Navigation Tools

Click the **Term** arrows to view your search terms

Click the **Best** arrows to view the portion of each document most closely matching your Natural Language description

Click the **Doc** arrows to display the next or previous document in your search result.



PRINTING AND DOWNLOADING

West provides users with many online and offline printing and downloading features. West allows unlimited printing and downloading of retrieved documents included in the fixed rate for no additional charge. If a user requests a document that is not included in the monthly fixed rate, a message will be displayed that gives users an option to retrieve the document for an additional charge.

PRINT FORMATS

- **Composed/Single Column.** Statutes and law review articles are printed in a single column format similar to how they appear in print.
 - **Composed/Dual-Column.** Case law documents are printed in two columns, similar to West reporters.
 - **Full Width.** Documents are printed in a single, full-page column.
 - **Highlight Search Terms.** Search terms can be highlighted in bold type when users select this option for printed or downloaded documents.
 - **Download to Diskette/Hard Drive.** Documents are downloaded to the user's specified location.
 - **PDF Images.** Documents are printed in PDF (Portable Document Format) and can be saved and easily shared with others users via e-mail.
- Please Note:** Printing a document in PDF format is not to be confused with viewing PDF images on Westlaw. A PDF image is the scanned version of an original document. PDF images are a separately-priced feature classified in the category of "PDF charges". PDF charges are excluded from West's fixed rate offer.

PRINT SERVICES

Users can deliver print requests to a printer, fax machine, or e-mail address; download files; or save delivery requests on Westlaw for up to 30 days. They can select the format of their requests (e.g., Microsoft Word, Corel WordPerfect, HTML, PDF). In addition, Westlaw printing provides features such as Star Page printing, highlighted search terms, and delivery during the research session or at sign off.

SYSTEM RELIABILITY AND SECURITY

West takes every precaution to guarantee the safety of computer equipment and data. To ensure uninterrupted Westlaw service, West operates two separate, redundant data centers. Each of these data centers has enough capacity to handle a site outage for the majority of our users. In addition, West maintains a separate electrical power grid that ensures an uninterrupted power supply for West systems and facilities in the event that public utility power to the facility is lost. These precautions ensure that West leads the industry in system reliability.

West's expertly trained staff helps ensure that uninterrupted Westlaw and westlaw.com service is provided 24 hours a day, 7 days a week, 365 days a year. In contrast, other computer-assisted legal research providers shut down their systems regularly (e.g., nightly, weekly) for maintenance and updating.

West also has several security measures in place to protect data, including the following:

- Westlaw passwords and client IDs are automatically encrypted using Secure Sockets Layer (SSL) software. Users can also choose to make their entire Westlaw session secure.
- westlaw.com data is stored in a separate and secure database server. A firewall between the Internet and the westlaw.com servers provides additional security.
- Back-ups of westlaw.com data occur nightly

West provides customers with unmatched system reliability, accessibility, and security.

WHY WESTLAW? 24/7/365 Availability

West takes system availability very seriously. If our service isn't up and running, your research can't be done. To help ensure that Westlaw is available when you need it, West operates two redundant data centers totaling 120,000 square feet (more than two acres), one of which is bunkered at ground level for extra protection.

Westlaw is **available 24 hours a day, 7 days a week, 365 days a year**. No other computer-assisted legal research provider can match the availability of Westlaw.

Reliability you can depend on.

To ensure Westlaw availability, West's data centers employ the following measures:

- **Flood protection** that includes a six-foot moat beneath the raised floors and externally routed plumbing.
- **Fire protection** that includes automatic heat and smoke detection and fire suppression above and below the raised floor, with 24/7 surveillance monitoring.
- **Power-loss protection** that includes redundant power feeds from separate utility switches, emergency battery systems that come online in the event of a brownout or power loss, and 10 electrical diesel generators—enough to power 17,000 homes—that can power the data centers indefinitely.
- **Data-loss protection** that includes backing up critical data at each data center every 24 hours and creating a duplicate copy that is stored in a remote vault.

Training and Support

West is committed to the training and support of its customers. From on-site and customized training sessions to 24-hour customer support and legal research assistance, customers will find the help they need to get the most out of their West products.

TRAINING

To assist users in fully realizing their Westlaw research potential, West will provide Westlaw training at no additional charge. West account managers and representatives will work with customers to determine the training options and schedules to meet their specific training needs.

WEST ELEARNING CENTER (WEB-BASED TRAINING)

The West eLearning Center provides access to free online courses that can help researchers get more from their Westlaw subscription. Modular courses with short lessons (5–15 minutes) let users learn exactly what they want at their own pace, whenever it's convenient. The West eLearning Center is available at westlearning.com.

- **Getting Started on Westlaw.** Designed for new Westlaw users, these courses provide practical guidance on a wide range of common research tasks, such as accessing Westlaw, finding documents by title or citation, searching with Terms and Connectors, using KeyCite, and printing and saving search results.
- **Resources for Litigation.** These courses include lessons that help at every stage of litigation. Researchers learn how Westlaw can help them determine the value of a case; investigate parties and witnesses; review track records of attorneys, judges and research experts; draft documents; and search for relevant trial court documents.
- **Westlaw for Paralegals.** Designed specifically for paralegals, these courses provide practical guidance on a wide range of common research tasks, including Westlaw research fundamentals, litigation preparation, and effective case law and statutes research techniques.

TELEPHONE TRAINING

West's telephone trainers are licensed attorneys who provide initial and advanced training to West customers on the use of Westlaw, westlaw.com, KeyCite, and other West products and services. Personalized one-on-one training sessions based on a customer's practice area or level of expertise are available. Telephone trainers have extensive experience, and receive on-going training to keep abreast of new teaching methods, software and hardware developments, advances in information processing, competitors' products, and current legal trends. Telephone Training Support is available 7:00 a.m. to 7:00 p.m. CST, Monday through Friday. More information regarding West's telephone training can be obtained by calling 1.800.328.0109.

INSTRUCTION AT WEST INFORMATION CENTERS

Westlaw instruction is available at West Information Centers throughout the United States (and in London, England). Legally trained account representatives offer basic through advanced Westlaw classes and topical seminars on a variety of subjects. All training in the centers is free of charge to current Westlaw subscribers. For a listing of training classes available at one of West's Information Centers, please see west.thomson.com/westlaw/training/classes/.

ON-SITE TRAINING

West can provide customized training sessions for small groups at a customer's site. These training sessions are taught by West's professional training staff. These training representatives are experts at gauging their students' specific skill levels and customizing the training session to meet the students' specific research needs. Trainers can also customize the training sessions to cover topical subjects relevant to a customer's areas of practice.

WESTLAW USER GUIDES

To help users get the most out of Westlaw, West can provide how-to guides, quick reference cards, and other research aids. Many of these reference materials are available in both print and online versions. More information regarding Westlaw documentation can be found at west.thomson.com/westlaw/guides/.

SUPPORT

In addition to training, West will provide users with unparalleled customer and technical support. West's customer support, which has set the industry standard for response time and customer satisfaction, is available to customers at no additional charge.

TECHNICAL ASSISTANCE

West provides world-class technical assistance through a team of highly trained professionals dedicated to quality customer support, customer advocacy, and product improvement. West technical support experts

- answer questions
- document comments/suggestions
- process requests for passwords, software, supplies, and documentation
- provide other technical or administrative information regarding Westlaw

Technical support representatives possess outstanding communication skills, experience in customer support, professional experience working via the telephone, and a high level of technical/computer knowledge. They are technical experts who receive extensive on-going training, and who are capable of supporting West products in a variety of hardware, network, and software environments.

West technical support representatives effectively handle more than 5,000 calls from West customers each day, and more than 1.2 million calls every year. They are **available 24 hours a day, 7 days a week**, and can be reached by calling 1.800.WESTLAW (1.800.937.8529) or via e-mail at west.support@thomsonreuters.com.

RESEARCH ASSISTANCE

An additional level of support is provided by West Reference Attorneys. As expert information brokers, Reference Attorneys assist with legal research, database selection, and Westlaw query formulation.

The West Reference Attorneys department is staffed with 135 bar-admitted attorneys who are Westlaw and legal research experts. These attorneys are capable of supporting West products in a wide variety of research and subject-matter environments. They receive extensive on-going training to ensure that they stay current with the vast scope of information on Westlaw, as well as stay current with trends in the law.

Reference Attorneys enhance customers' use of West products and services by providing quick and knowledgeable guidance. Many of the Reference Attorneys have legal practice experience, which greatly enhances their ability to assist customers.

West Reference Attorneys are **available 24 hours a day, 7 days a week**, and can be reached by calling 1.800.REF-ATTY (1.800.733.2889) or via e-mail at west.referenceattorneys@thomsonreuters.com. This added level of support is a free service provided by West to its customers. No other computer-assisted legal research provider can match West's level of research support.

ONLINE ASSISTANCE AND RESOURCES

In addition to the help available from the Customer Support and Reference Attorney staff, West also provides online assistance resources.

- **Online Help Screens.** West products include online help information that provides a description of and immediate assistance with the specific products. For example, help pages in westlaw.com are accessible by clicking the Help link on the appropriate westlaw.com screen.
- **Customer Support Online.** Subscribers can get fast, up-to-date, in-depth, searchable answers to their questions at west.thomson.com/support/westlaw/research.asp. They can also reach technical support representatives and the West Reference Attorneys via e-mail at west.support@thomsonreuters.com.

- **Online Store.** Through the West Store (west.thomson.com/store/) customers can order print, CD-ROM, and online products, as well as free Westlaw documentation and brochures. (Many of the documentation pieces are available in PDF format for immediate download.) Customers can also use the store to view current promotions and to locate a West sales representative.
- **Westlaw Software Download Center.** Customers can download software from the Westlaw Software Download site at west.thomson.com/customerservice/software/. They can also request a copy of the latest software from West Customer and Technical Support (1.800.937.8529).

WHY WESTLAW? Cost-Saving Research

West has been providing research materials to the legal and professional community for more than 135 years. Our close relationship with our customers over this time has allowed us to develop numerous research tools to assist them in their research tasks.

We are committed to helping researchers find reliable, accurate answers to their legal research questions in the most efficient way possible.

Make the most of your research sessions.

West knows that your time is valuable and works to make your research as efficient as possible. To make the most cost-effective use of your research time, you can

- Use **West Key Numbers** to quickly retrieve similar cases.
- Use **Find** when you know a document's citation.
- Use **Locate** to browse for specific terms within your search result.
- Let **KeySearch** help you create expert search queries.
- Use the **Research Trail** to return to your previous research.
- Consult a **Reference Attorney** (available 24/7/365).
- Download free **West reference materials** at west.thomson.com.

QUICKVIEW+

QuickView+ is a free, Internet-based Westlaw billing and reporting service that allows subscribers to estimate their Westlaw charges before they receive an actual monthly bill. Users can track their Westlaw usage and charges for a particular account, client, Westlaw user, or billing date. They can customize their reports to include only the fields they want and sort the information in the order they specify. In addition, report information can be sent to subscribers automatically (e.g., daily, weekly) and can be downloaded to a spreadsheet for modification and analysis. QuickView+ uses Secure Socket Layer (SSL) encryption to ensure that billing information remains confidential as it is sent from West's servers to a customer's computer. More information regarding QuickView+ can be found at www.quickview.com.

ACCESSIBILITY

As the foremost provider of integrated information solutions to the U.S. legal market, West recognizes its responsibility to develop electronic and information technology (EIT) products and services that are accessible and usable by all people, including those with disabilities and special needs. An example of West's commitment to providing accessible EIT products is Westlaw Text Only, a version of westlaw.com that is designed especially for users who require compatibility with assistive technologies—such as screen readers, voice recognition software, and screen magnifiers. (See page 34 for more information on Westlaw Text Only.)

Our efforts to accommodate the needs of our customers with disabilities and to promote the accessibility of our products and services are described in full at west.thomson.com/about/accessibility/. Additional information about West's accessibility efforts can be obtained by contacting accessibility@thomsonreuters.com.

West Background

West, part of Thomson Reuters, is the foremost provider of integrated information solutions to the U.S. legal market. West has been providing the highest-quality legal, regulatory and business information, and the most innovative technology tools to manage it, for more than 135 years.

In addition to Westlaw, West annually publishes more than 60 million books and 500 CD-ROM libraries for legal and compliance professionals and law students. West offers a powerful competitive advantage to its customers by providing authoritative resources, tools, and services to support the business and practice of law.

Many West innovations have become synonymous with the successful practice of law.

- The **National Reporter System** has compiled and organized Federal and state case law into a cohesive body of law that can be researched within and across jurisdictions since 1879.
- West **Topic and Key Number System** is the master classification system of U.S. law.
- **Westlaw** is West's computer-assisted legal, news and business information research service containing more than 32,500 databases.
- **KeyCite**, West's revolutionary online citation research service, instantly verifies whether a case, statute, administrative decision, or regulation is good law, and finds citing references to support and strengthen a legal argument.

More information about West can be found at west.thomson.com.

ABOUT THOMSON REUTERS

Thomson Reuters is the world's leading source of intelligent information for businesses and professionals. Thomson Reuters combines industry expertise with innovative technology to deliver critical information to leading decision makers in the financial, legal, tax and accounting, scientific, healthcare and media markets, powered by the world's most trusted news organization. With headquarters in New York and major operations in London and Eagan, MN, Thomson Reuters employs more than 50,000 people in 93 countries.

More information about Thomson Reuters can be found at www.thomsonreuters.com.

WHY WESTLAW? Unmatched Experience

Throughout its history, West has been a leading innovator in its field. Today, its products and services are considered the world standard for supporting the business and practice of law.

- **Founded 1872 by John B. West**
 - More than 135 years of experience
- **Headquartered in Eagan, MN**
 - Campus covers more than 270 acres (that's the same as 57.6 football fields)
- **Acquired by Thomson in 1996**
 - Part of the Thomson Reuters Legal segment
 - 2007 revenues of \$3.3 billion

Resources to help you succeed.

Thomson Reuters Legal is a leading provider of integrated workflow solutions to legal, intellectual property, government, and business professionals around the world. Major brands include Westlaw, Elite, FindLaw, Sweet & Maxwell, and Carswell.

- **Key Products and Solutions**
 - Westlaw
 - West km
 - LiveNote
 - CiteAdvisor
 - BriefTools
 - Westlaw Legal Calendaring
 - Law Books & Legal Materials
- **Accolades**
 - 100 Best Places to Work in IT (*ComputerWorld*, 2006)
 - Best Practice Tool—Westlaw (*Law Technology News*, 2005)
 - 100 Best Companies for Working Mothers (*Working Mother*, 2004)

Exhibits

Exhibit 1	Databases in All Forms Library
Exhibit 2	Employment Library

All Forms Library

ADR	Alternative Dispute Resolution
ADVSBF	Advising Small Businesses: Forms
AL-CRIMFMS	Alabama Criminal Trial Practice Forms
ALCORPFM	Alabama Corporation Law with Forms
AMJUR-LF	American Jurisprudence Legal Forms 2d
AMJUR-PP	American Jurisprudence Pleading and Practice Forms Annotated
AMJUR-TGLF	Am Jur Legal Forms 2d—Federal Tax Guide to Legal Forms
AMJURLF-BUS	American Jurisprudence Legal Forms 2d: Business Organizations
AMJURLF-CML	American Jurisprudence Legal Forms 2d: Commercial Transactions
AMJURLF-EPP	American Jurisprudence Legal Forms 2d: Estate Planning and Probate
AMJURLF-RP	American Jurisprudence Legal Forms 2d: Real Property
AMJURLF-WC	American Jurisprudence Legal Forms 2d: Workers' Compensation
AMJURLF-ZONPL	American Jurisprudence Legal Forms 2d: Land Use and Zoning Practice
AMJURPP-DUI	American Jurisprudence Pleading and Practice: Driving While Intoxicated
AMJURPP-WC	American Jurisprudence Pleading and Practice: Workers' Compensation
AMJURPP-ZONPL	American Jurisprudence Pleading and Practice Forms Annotated—Land Use and Zoning Practice
APPLFRCP	Alabama Pleading, Practice, and Legal Forms—Rules of Civil Procedure
AZ-BUSLF	Arizona Legal Forms: Business and Commercial
AZ-FAMLF	Arizona Legal Forms: Domestic Relations
AZ-LF	Arizona Legal Forms
AZLF-CPF	Arizona Legal Forms: Civil Procedure Forms
BKRFP	Herzog's Bankruptcy Forms and Practice
CA-TRANSFORMS	California/National Transactional Forms
CACF	West's California Code Forms with Practice Commentaries
CACF-BUS	California Code Forms with Commentary: Business and Professions
CACF-CIV	West's California Code Forms with Commentaries: Civil
CACF-COML	West's California Code Forms with Commentaries: Commercial
CACF-CORP	West's California Code Forms with Commentaries: Corporations
CACF-CVP	West's California Code Forms with Commentaries: Civil Procedure
CACF-EDUC	West's California Code Forms with Commentaries: Education
CACF-ELEC	West's California Code Forms with Commentaries: Elections
CACF-FAM	California Code Forms: Family
CACF-FISH	West's California Code Forms with Commentaries: Fish and Game
CACF-FOOD	West's California Code Forms with Commentaries: Food and Agriculture
CACF-GOV	West's California Code Forms with Commentaries: Government
CACF-INS	West's California Code Forms with Commentaries: Insurance
CACF-PROB	West's California Code Forms with Commentaries: Probate
CACF-PUBU	West's California Code Forms with Commentaries: Public Utilities
CACF-REV	West's California Code Forms with Commentaries: Revenue and Taxation
CCP-ALL	California Civil Practice—Combined
CCP-BUS	California Civil Practice—Business Litigation
CCP-CIVRG	California Civil Practice—Civil Rights Litigation
CCP-CSTR	California Civil Practice—Construction Law
CCP-ELD	California Civil Practice—Elder Law
CCP-EMP	California Civil Practice—Employment Litigation
CCP-ENV	California Civil Practice—Environmental Litigation
CCP-FAM	California Civil Practice—Family Law Litigation
CCP-PROB	California Civil Practice—Probate and Trust Proceedings
CCP-PROC	California Civil Practice—Procedure
CCP-REPROP	California Civil Practice—Real Property Litigation
CCP-TORTS	California Civil Practice—Torts
CCP-WCOMP	California Civil Practice—Workers' Compensation
CJ-PP	Am Jur Pleading and Practice Forms—Criminal
CO-FORMS	Colorado Forms
CO-JICIV	Colorado Jury Instructions—Civil
CO-LF	Colorado Forms Legal and Business
CO-LITFRM	Colorado Litigation Forms and Analysis
COMREFRM	Commercial Real Estate Forms 3d
CTF-ALL	California Transactions Forms—Combined
CTF-BE	California Transactions Forms—Business Entities
CTF-BT	California Transactions Forms—Business Transactions
CTF-ELD	California Transactions Forms—Elder Law
CTF-EMP	California Transactions Forms—Employment Law
CTF-EP	California Transactions Forms—Estate Planning
CTF-FAM	California Transactions Forms—Family Law
CW2D	Carmody-Wait 2d New York Practice with Forms
CW2D-CSTR	NY Practice with Forms: Construction Law (Carmody-Wait 2d)
CW2D-ELD	Carmody-Wait 2d New York Practice with Forms—Elder Law

CW2D-EPP	Carmody-Wait 2d New York Practice with Forms—Estate Planning and Probate
CW2D-FAM	NY Practice with Forms: Family (Carmody-Wait 2d)
CW2D-RP	Carmody-Wait 2d New York Practice with Forms—Real Property
DDTRIALNB	Drinking/Driving Trial Notebook
DE-CTFORMS	Delaware Superior Court Forms
DOBUSNET	Doing Business on the Internet: Forms and Analysis
ECKLICN-FO	Eckstrom's Licensing in Foreign and Domestic Operations: The Forms and Substance of Licensing
ECKLICNFO-FRAN	Eckstrom's Licensing in Foreign and Domestic Operations: Forms—Franchising
EMPL-CF	Employment Law Checklists and Forms
ENVILPF	Environmental Insurance Litigation: Practice Forms
FEDFORMS	West's Federal Forms
FEDFORMS-TCT	West's Federal Forms—U.S. Tax Court
FEDPCREM	Federal Postconviction Remedies Handbook
FEDPROF	Federal Procedural Forms
FL-BUSLF	Florida Jur Forms: Business and Commercial
FL-CSTRLF	Florida Jur Forms Legal and Business—Construction Law
FL-CSTRPP	Florida Pleading and Practice Forms: Construction Law
FL-EMPLF	Florida Jur Forms Legal and Business—Employment Law
FL-EMPPP	Florida Pleading and Practice Forms: Employment Law
FL-ENVPP	Florida Pleading and Practice Forms: Environmental Law
FL-EPPLF	Florida Jur Forms Legal and Business—Estate Planning and Probate
FL-EPPPP	Florida Pleading and Practice Forms: Estate Planning and Probate
FL-FAMLF	Florida Jur Forms Legal and Business—Family Law
FL-FAMPP	Florida Pleading and Practice Forms: Family
FL-LF	Florida Jur Forms Legal and Business
FL-PP	Florida Pleading and Practice Forms
FL-RPLF	Florida Jur Legal and Business—Real Property
FL-TRANSFORMS	Florida/National Transactional Forms
FL-UCCF	Florida Uniform Commercial Code Forms
FLPP-CRIM	Florida Pleading and Practice: Criminal
FLTR-FRM	Fletcher Corporation Forms Annotated
FLWC-PP	Florida Pleading and Practice Forms: Workers' Compensation
FORMS-ALL	Forms—All
FORMS-PP	National Pleading and Practice Forms
FRMSMBUS	Forms for Small Business Entities
GA-BUSLF	Georgia Forms: Business and Commercial
GA-CSTRLF	Georgia Forms Legal and Business—Construction Law
GA-ELDLF	Georgia Forms Legal and Business—Elder Law
GA-EMPLF	Georgia Forms Legal and Business—Employment
GA-EPPLF	Georgia Forms Legal and Business—Estate Planning and Probate
GA-FORMS	Georgia Forms
GA-LF	Georgia Forms Legal and Business
GA-LITFRM	Georgia Litigation Forms and Analysis
GA-RPLF	Georgia Legal and Business Forms—Real Property
GA-TRANSFORMS	Georgia/National Transactional Forms
GOLDLTGFMS	Lane's Goldstein Litigation Forms
HDISPRMAN	Housing Discrimination Practice Manual
HMVAC	Handling Motor Vehicle Accident Cases: Treatise and Forms, 2d
HPIF	Handbook of Personal Injury Forms and Litigation Materials
IL-BUSLF	Illinois Forms: Business and Commercial
IL-CIVPRAC	Illinois Civil Practice Forms
IL-CIVPRAC-WC	Illinois Civil Practice Forms: Workers' Compensation
IL-CSTRCIVPRAC	Illinois Civil Practice Forms: Construction Law
IL-CSTRLF	Illinois Forms Legal and Business—Construction Law
IL-ELDLF	Illinois Forms Legal and Business—Elder Law
IL-EMPCIVPRAC	Illinois Civil Practice Forms: Employment Law
IL-EMPLF	Illinois Forms Legal and Business—Employment Law
IL-ENCIVPRAC	Illinois Civil Practice Forms: Environmental Law
IL-EPPCIVPRAC	Illinois Civil Practice Forms: Estate Planning and Probate
IL-EPPLF	Illinois Forms Legal and Business—Estate Planning and Probate
IL-FAMLF	Illinois Forms Legal and Business—Family Law
IL-FORMS	Illinois Forms
IL-LF	Illinois Forms Legal and Business
IL-RPLF	Illinois Legal and Business Forms—Real Property
IL-TRANSFORMS	Illinois/National Transactional Forms
ILCIVPRAC-FAM	Illinois Civil Practice Forms: Family
KY-TRANSFORMS	Kentucky/National Transactional Forms
KYFT	Kentucky Forms and Transactions
KYFT-BUS	Kentucky Forms and Transactions—Business and Commercial

KYFT-EPP	Kentucky Forms and Transactions—Estate Planning and Probate
KYFT-RP	Kentucky Forms and Transactions—Real Property
LANDUSELAW	Handling the Land Use Case, Land Use Law Practice and Forms
LINDEY3D	Lindey on Entertainment, Publishing, and the Arts, 3d
MCF-ALL	West's McKinney's Forms Multibase
MCF-BCL	West's McKinney's Forms—Business Corporation Law
MCF-CPL	West's McKinney's Forms—Criminal Procedure Law
MCF-CPLR	West's McKinney's Forms—Civil Practice Law and Rules
MCF-CSTR	West's McKinney's Forms—Construction Law
MCF-ELD	West's McKinney's Forms—Elder Law
MCF-EMP	McKinney's Forms—Employment Law
MCF-ENV	McKinney's Forms Multibase—Environmental Law
MCF-ESP	West's McKinney's Forms—Estates and Surrogate Practice
MCF-LG	West's McKinney's Forms—Local Government
MCF-MFL	West's McKinney's Forms—Matrimonial and Family Law
MCF-NPCL	West's McKinney's Forms—Not-for-Profit Corporation Law
MCF-RPP	West's McKinney's Forms—Real Property Practice
MCF-SCL	West's McKinney's Forms—Selected Consolidated Laws
MCF-TP	West's McKinney's Forms—Tax Practice and Procedure
MCF-UCC	West's McKinney's Forms—Uniform Commercial Code
MG-LF	McGaffey Legal Forms with Tax Analysis
MG-LFEPP	McGaffey Legal Forms with Tax Analysis: Estate Planning and Probate
MI-AMLCIVPRAC	Michigan Civil Practice Forms: Animal Law
MI-BUSLF	Michigan Forms: Business and Commercial
MI-CIVPRAC	Michigan Civil Practice Forms
MI-CSTRCIVPRAC	Michigan Civil Practice Forms: Construction Law
MI-CSTRLF	Michigan Legal Forms—Construction Law
MI-CSTRPP	Michigan Pleading and Practice—Construction Law
MI-ELDCIVPRAC	Michigan Civil Practice Forms: Elder Law
MI-ELDLF	Michigan Legal Forms—Elder Law
MI-ELDPP	Michigan Pleading and Practice—Elder Law
MI-ENVCIVPRAC	Michigan Civil Practice Forms: Environmental Law
MI-EPPCIVPRAC	Michigan Civil Practice Forms: Estate Planning and Probate
MI-EPPLF	Michigan Legal Forms—Estate Planning and Probate
MI-FAMLF	Michigan Legal Forms: Family
MI-LF	Michigan Legal Forms
MI-LITFRM	Michigan Litigation Forms and Analysis
MI-PP	Michigan Pleading and Practice
MI-RPLF	Michigan Legal Forms—Real Property
MI-TRANSFORMS	Michigan/National Transactional Forms
MILCALRE-CSTRFRM	Miller and Starr California Real Estate Forms: Construction Law
MILCALRE-FRM	California Real Estate Forms (Miller and Starr)
MIUCCF	Michigan Compiled Laws Annotated—Uniform Commercial Code Forms with Practice Comments
MM-PP	Am Jur Pleading and Practice Forms—Medical Malpractice
MN-FORMS	Minnesota Forms
MN-FRMS	Westlaw eforms: Minnesota State Courts and Agencies
MN-FRMS-ALL	Westlaw eforms: Minnesota State and Federal Courts and Agencies
MNFD-FRMS	Westlaw eforms: Minnesota Federal Courts
MNRA-FRMS	Westlaw eforms: Minnesota Realtors Association Forms
MOPRAC-LF	Missouri Practice Series: Legal Forms
MOPRAC-PF	Missouri Practice Series: Procedural Forms
MRECC	Mississippi Real Estate Contracts and Closings
MSCIVTRFM	Mississippi Civil Trial Practice Forms
MSCORP	Mississippi Corporation—Formation and Operation with Forms
MSPRAC-LLT	Mississippi Landlord and Tenant Law with Forms
MSREFL	Mississippi Real Estate Foreclosure Law with Forms
MUNI-LF	Municipal Legal Forms
MV-PP	Am Jur Pleading and Practice Forms—Motor Vehicle Accidents
NCCLPFORMS	North Carolina Corporation Law and Practice Forms
NICHOLS-BUS	Nichols Cyclopedic of Legal Forms: Business Organizations
NICHOLS-CML	Nichols Cyclopedic of Legal Forms: Commercial Transactions
NICHOLS-CSTR	Nichols Illinois Civil Practice with Forms—Construction Law
NICHOLS-ILCP	Nichols Illinois Civil Practice with Forms
NICHOLS-ILFAM	Illinois Civil Practice: Family (Nichols)
NICHOLS-LF	Nichols Cyclopedic of Legal Forms Annotated
NICHOLS-RP	Nichols Cyclopedic of Legal Forms: Real Property
NJ-BUSLF	New Jersey Forms: Business and Commercial
NJ-CSTRLF	New Jersey Forms Legal and Business—Construction Law
NJ-CSTRPP	New Jersey Pleading and Practice Forms: Construction Law

NJ-ELDLF	New Jersey Legal Forms–Elder Law
NJ-EMPLF	New Jersey Forms Legal and Business–Employment Law
NJ-EMPPP	New Jersey Pleading and Practice Forms: Employment Law
NJ-EPPLF	New Jersey Forms Legal and Business–Estate Planning and Probate
NJ-EPPPP	New Jersey Pleading and Practice Forms: Estate Planning and Probate
NJ-FAMLF	New Jersey Forms Legal and Business–Family Law
NJ-FAMPP	New Jersey Pleading and Practice Forms: Family
NJ-LF	New Jersey Forms Legal and Business
NJ-PP	New Jersey Pleading and Practice Forms
NJ-RPLF	New Jersey Legal and Business Forms–Real Property
NJ-TRANSFORMS	New Jersey/National Transactional Forms
NY-BUSLF	New York Forms–Business
NY-CSTRLF	New York Forms Legal and Business–Construction Law
NY-ELDLF	New York Forms Legal and Business–Elder Law
NY-EMPLF	New York Forms Legal and Business–Employment Law
NY-EPPLF	New York Forms Legal and Business–Estate Planning and Probate
NY-FAMLF	New York Forms Legal and Business–Family Law
NY-LF	New York Forms Legal and Business
NY-RPLF	New York Forms–Real Property
NY-TRANSFORMS	New York/National Transactional Forms
NYDWI	New York Driving While Intoxicated
NYDWIFM	New York Driving While Intoxicated Defense Forms
NYLPRP	New York Law and Practice of Real Property
NYLPRP-CSTR	New York Law and Practice of Real Property–Construction Law
OCONDO	Ohio Condominium Law
OH-BUSLF	Ohio Forms: Business and Commercial
OH-CSTRLF	Ohio Forms Legal and Business–Construction Law
OH-CSTRPP	Ohio Jurisprudence Pleading and Practice Forms: Construction Law
OH-ELDLF	Ohio Forms Legal and Business–Elder Law
OH-EMPLF	Ohio Forms Legal and Business–Employment
OH-EPPLF	Ohio Legal Forms–Estate Planning and Probate
OH-FAMLF	Ohio Forms Legal and Business–Family Law
OH-LF	Ohio Forms Legal and Business
OH-LFPP	Ohio Legal and Business and Pleading and Practice Forms Combined
OH-PP	Ohio Jurisprudence Pleading and Practice Forms
OH-RPLF	Ohio Legal and Business Forms–Real Property
OH-TRANSFORMS	Ohio/National Transactional Forms
OHFT	Ohio Forms and Transactions
OHFT-BUS	Ohio Forms and Transactions: Business and Commercial
OHFT-EMP	Ohio Forms and Transactions: Employment
OHFT-EPP	Ohio Forms and Transactions: Estate Planning and Probate
OHFT-RP	Ohio Forms and Transactions: Real Property
PA-TRANSFORMS	Pennsylvania/National Transactional Forms
PAFORMS	West's Pennsylvania Forms
PAFORMS-BUS	Pennsylvania Forms: Business and Commercial
PAFORMS-CP	West's Pennsylvania Forms–Civil Procedure
PAFORMS-ELD	Pennsylvania Forms: Elder Law
PAFORMS-EMP	West's Pennsylvania Forms–Employment Law
PAFORMS-EPP	West's Pennsylvania Forms–Estate Planning and Administration
PAFORMS-FAM	Pennsylvania Forms: Family
PATFORMS	Patent Official Forms
PATPRACFRM	Patent Law Practice Forms
PIFRM-IL	Personal Injury Forms: Illinois
PL-PP	Am Jur Pleading and Practice Forms–Products Liability
PREMLIAB-PP	Am Jur Pleading and Practice Forms–Premises Liability
RELPM	Real Estate Leasing Practice Manual
RETSA	Real Estate Transactions–Structure and Analysis with Forms
SC-BUSLF	South Carolina Forms: Business Enterprises
SC-EPPLF	South Carolina Forms Legal and Business: Estate Planning and Probate
SC-LF	South Carolina Legal and Business Forms
SC-LITFRM	South Carolina Litigation Forms and Analysis
SC-RPLF	South Carolina Legal and Business Forms: Real Property
SC-TRANSFORMS	South Carolina/National Transactional Forms
SECREGFRM	Securities Regulation Forms
TECHLIC	Multimedia and Technology Licensing Agreements
TMPRACFORM	Trademark Law Practice Forms, 2d
TN-BUSLF	Tennessee Forms: Business and Commercial
TN-CSTRLF	Tennessee Legal and Business Forms–Construction Law
TN-EPPLF	Tennessee Forms Legal and Business: Estate Planning and Probate

TN-FORMS	Tennessee Forms
TN-LF	Tennessee Legal and Business Forms
TN-LITFRM	Tennessee Litigation Forms and Analysis
TN-RPLF	Tennessee Legal and Business Forms—Real Property
TN-TRANSFORMS	Tennessee/National Transactional Forms
TNCTPF	Thorp's North Carolina Trial Practice Forms
TNPRAC-CPF	Tennessee Practice Series: Civil Procedure Forms
TRANSFORMS	National Transactional Forms
TX-BUSLF	Texas Forms: Business and Commercial
TX-CSTRLF	Texas Forms Legal and Business—Construction Law
TX-CSTRLPF	Stevenson's Texas Legal Practice Forms: Construction Law
TX-CSTRPP	Texas Jurisprudence Pleading and Practice Forms 2d: Construction Law
TX-ELDLF	Texas Forms Legal and Business—Elder Law
TX-ELDLPF	Stevenson's Texas Legal Practice Forms: Elder Law
TX-EMPLF	Texas Forms Legal and Business—Employment Law
TX-EMPLPF	Stevenson's Texas Legal Practice Forms: Employment Law
TX-EMPPP	Texas Jurisprudence Pleading and Practice Forms 2d: Employment Law
TX-ENVLF	Texas Forms Legal and Business—Environmental Law
TX-EPPLF	Texas Forms Legal and Business—Estate Planning and Probate
TX-EPPLPF	Stevenson's Texas Legal Practice Forms: Estate Planning and Probate
TX-EPPPP	Texas Jurisprudence Pleading and Practice Forms: Estate Planning and Probate
TX-LF	Texas Forms Legal and Business
TX-LPF	Stevenson's Texas Legal Practice Forms
TX-PP	Texas Jurisprudence Pleading and Practice Forms 2d
TX-RPLF	Texas Legal and Business Forms—Real Property
TX-TRANSFORMS	Texas/National Transactional Forms
TXFORM-ELD	West's Texas Forms: Elder Law
TXFORMS	West's Texas Forms
TXFORMS-BUS	Texas Forms: Business Entities
TXFORMS-CTAP	West's Texas Forms: Civil Trial and Appellate Practice
TXFORMS-FAM	Texas Forms: Family
TXFORMS-RP	Texas Forms: Real Property
UCC-ART9FM	Uniform Commercial Code Official National Forms
UCC-LF	UCC Legal Forms
UCC-PP	UCC Pleading and Practice Forms
VRN-BUSOKFORM	Oklahoma Forms: Business and Commercial (Vernon's)
VRN-CSTROKFORM	Vernon's Oklahoma Forms 2d—Construction Law
VRN-EPPOKFORM	Vernon's Oklahoma Forms—Estate Planning and Probate
VRN-OKFORM	Vernon's Oklahoma Forms 2d
VRN-OKFORMMCP	Vernon's Oklahoma Forms—Oklahoma Civil Procedure
VRN-TXUCC	Vernon's Texas Code Forms Annotated—Uniform Commercial Code Forms
VRNRP-OKFORM	Oklahoma Forms: Real Property (Vernon's)
WCCR	White Collar Crime
WEST-LF	West's Legal Forms
WEST-LFELD	West's Legal Forms: Elder Law
WEST-LFEPP	West's Legal Forms: Estate Planning and Probate
WESTLF-ADR	West's Legal Forms: Labor and Employment ADR
WESTLF-BP	West's Legal Forms: Benefit Plans
WESTLF-BUS	West's Legal Forms: Business Organizations
WESTLF-CML	West's Legal Forms: Commercial Transactions
WESTLF-EMPL	West's Legal Forms: Employment
WESTLF-IC	West's Legal Forms: Independent Contractors
WESTLF-PROP	West's Legal Forms: Real Property
WESTLF-RP	West's Legal Forms: Retirement Plans
WI-BUSLF	Wisconsin Forms: Business and Commercial
WI-CSTRLF	Wisconsin Legal Forms: Construction Law
WI-CSTRPP	Wisconsin Pleading and Practice: Construction Law
WI-ELDLF	Wisconsin Legal Forms: Elder Law
WI-EPPLF	Wisconsin Legal Forms: Estate Planning and Probate
WI-FORMS	Wisconsin Forms
WI-LF	Wisconsin Legal Forms
WI-PP	Wisconsin Pleading and Practice Forms
WI-RPLF	Wisconsin Legal Forms: Real Property
WI-TRANSFORMS	Wisconsin/National Transactional Forms
WI-WCPP	Wisconsin Pleading and Practice: Worker's Compensation
WILLSTN-FM	Williston on Contracts 4th: Forms
WIPP-FAM	Wisconsin Pleading and Practice: Family Law

Employment Library is the most complete source of expert analysis and guidance on current federal and state laws about the employer/employee relationship and employment discrimination.

Tap into expert analysis and step-by-step practice guidance for virtually every facet of employment law, plus employment news and current awareness content.

Employment Library includes:

Employment Coordinator

Instant access to expert analysis of federal and state laws, regulations, and cases affecting the employer/employee relationship.

Topics include:

- Benefits
- Compensation
- Employment practices
- Labor relations
- Personnel policy and administration
- Workplace safety

Benefit from these helpful tools and resources:

- Complete finding tables for the cases, statutes, and regulations discussed
- Checklists, surveys, model forms, and plans
- Sample language for employee handbooks
- Citations to all controlling authorities

Plus, monthly supplements and a biweekly newsletter keep you up to date on late-breaking developments in the field.

Employment Discrimination Coordinator

The most complete source of expert analysis and guidance on current federal and state employment discrimination law. It helps you:

- Recognize types of discrimination
- Understand the scope of the laws
- Learn about selection and hiring practices
- Clarify affirmative action
- Assess employment terms and conditions
- Realize when discharge or discipline is appropriate

- Understand the practices of unions, employment agencies, and other entities
- Follow administrative and court proceedings

Coverage includes:

- References to controlling authorities with corresponding citations to major case reporters
- State-by-state coverage, highlighting key differences between state and federal law
- Practice aids, including model language, plans, practice forms, and more
- Biweekly updates on recent events

Selected content and databases

EMPLOYMENT LAW PRACTICE GUIDES AND LAW JOURNALS

Employment Coordinator	EMPC
Employment Discrimination Coordinator	EDC

EMPLOYMENT LAW INDUSTRY NEWS

All 50 State Employment Law Letters	SMXXEMPLL
Andrews Disability Law Litigation Reporter	ANDISLR
Andrews Employment Litigation Reporter	ANEMPLR
Andrews Sexual Harassment Litigation Reporter	ANSEXHLR
Disability Law Compliance Report	DLCR
Employment Alert	EMPALERT
Employment Law Update	EMLUP
Employment Practices Update	EMPPU
Human Resources Abstracts	HUMANRESABS
Labor and Employment Law Reviews, Texts, and Journals	LB-TP-PRO
Labor News (25+ news sources)	LBNEWS
Termination of Employment Bulletin	TERMEMPB

MULTISTATE CASELAW

West Topical Case Highlights – Employment	WTH-LB
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GENERAL FORMS AND CHECKLISTS

Advising Small Businesses: Forms	ADVSBF
Checklists for Corporate Counsel	CKLCORPC
Employment Forms with Expert Analysis	BTS-EMPL
Employment Law Forms – General	EMPLFORM-GEN
Employment Law Forms – National	EMPLFORM-ALL
Employment Law Forms and Checklists	EMPL-CF
Qualified Deferred Compensation Plans – Forms	QDCOMPPFRMS
West's Legal Forms: Benefit Plans	WESTLF-BP
West's Legal Forms: Employment	WESTLF-EMPL
West's Legal Forms: Independent Contractors	WESTLF-IC
West's Legal Forms: Labor and Employment ADR	WESTLF-ADR
West's Legal Forms: Retirement Plans	WESTLF-RP

EMPLOYMENT LAW PRACTICE GUIDES AND LAW JOURNALS

HR Series Compensation and Benefits	HRS-CB
HR Series Fair Employment Practices	HRS-FEP
The Rutter Group Practice Guide: Federal Employment Litigation	TRG-FEDEMPL

Corporate Counsel's Guide to:

• Alternative Dispute Resolution Techniques	CCGADR
• Americans with Disabilities Act	CCGADACOBRA
• Employment Contracts	CCGCOBRA
• ERISA	CCGEMPLC
• Family and Medical Leave Act	CCGERISA
• Independent Contractors	FMLA
• Legal Aspects of Employee Handbooks and Policies	CCGINDCON
• Nonqualified Deferred Compensation Agreements	CCGLAEHP
• Wage and Hour Laws	CCGNDCOMP
	CCGWHLAW

COMPENSATION AND BENEFITS GUIDES

Benefits Guide	BNGD
Compensation Guide	COMP-GD
ERISA Practice and Procedure	ERISA-PP
Federal and State Guide to Employee Medical Leave, Benefits, and Disabilities Laws	FSGEML
Fringe and Welfare Benefit Plans	EMPFRINGE
Nonqualified Deferred Compensation Plans	NQDCOMPPL
Qualified Deferred Compensation Plans	QDCOMPP
Qualified Retirement Plans	QRP
Welfare Benefits Guide: Health Plans and Other Employer Sponsored Benefits	WELFAREBC

CORPORATE COMPLIANCE SERIES TITLES

Designing a Drug-Free Workplace Program	CORPC-DRUG
Designing an Effective EEO Program	CORPC-EEO
Designing an ERISA Compliance Program	CORPC-ERISA
Designing a Fair Hiring and Termination Program	CORPC-FHT
Designing an OSHA Compliance Program	CORPC-OSHA
Designing a Records Retention Program	CORPC-RECR
Employment Titles Combined	CORPC-EMP

GENERAL LITIGATION AND COMPLIANCE GUIDES

Americans with Disabilities: Practice and Compliance Manual	AMDISPCM
Avoiding and Defending Wrongful Discharge Claims	ADWDC
Business Transactions Solution: Employment Defense of Equal Employment Claims	BTS-EMPL
Disability Discrimination in Employment	DEFEECL
Disability Discrimination in the Workplace	DISDE
Disability Law Compliance Manual	DISDW
Drug Testing Law, Technology, and Practice	DLCM
Employee Privacy Law	DRUGTEST
Employment Discrimination and Civil Rights Actions in Federal Courts	EMPPL
Employment Discrimination Law and Litigation	MEDCRA
Employment Law	EMPLL
Employment Practices Manual	EMPLOYLAW
Guide to Employee Handbooks	EMPPM
Guide to Employment Law and Regulation, 2d	GTEH
H-1B Handbook	GELR
Immigration Employment Compliance Handbook	H1B
Immigration Procedures Handbook	IMECH
Investigating Employee Conduct	IMPH
Labor Certification Handbook	IEMPC
Litigating Age Discrimination Cases	LABCERT
Litigating Wrongful Discharge Claims	LITADCS
Newberg on Class Actions	LITWDCS
Occupational Safety and Health Law	CLASSACT
Pattern Discovery: Employment Discrimination	OSHL
Qualified Domestic Relations Orders	PDED
Sex-Based Employment Discrimination	QDRO
State and Local Government Employment Liability	SBEDIS
Statistics of Discrimination	STLOCEMP
Termination of Employment	STATDIS
Wage & Hour Law: Compliance and Practice	TERMEMPL
	WHLCP

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